



OFFICE OF COUNTY PURCHASING

October 14, 2016

**RFP 2016-350
LOCAL HAZARD MITIGATION PLAN
ADDENDUM NO. 1**

The following clarifications, corrections, additions, deletions, revisions, modifications and/or changes shall be made to **2016-450 LOCAL HAZARD MITIGATION PLAN** and considered hereinafter to be part of the contract documents.

1. Terms & Conditions, Remove and replace Item 9 with:

9. Prices offered shall reflect the full Specifications/Statement of Work as defined per the RFP documents, inclusive of all associated costs for insurance, taxes, overhead, profit and bonding, if required and so identified.

Offeror must include all incidental costs. Offeror's offices, administration and/or place of business will not be on Comal County premises and will be the Offeror's responsibility.

It is also understood that any and all persons who provide services under Contract to Comal County, resulting from this RFP, shall be and remain employees of the Offeror, not Comal County. It is understood and agreed that the Offeror is solely responsible for all services being provided and shall provide adequate insurance to cover against any and all losses incurred by the Offeror's employees and or equipment during the course of the Contract.

This RFP in no manner obligates Comal County or any of its agencies to the eventual purchase of any goods and/or service described, implied or which may be bid, until confirmed by a written Contract. Progress toward this end is solely at the discretion of Comal County and may be terminated at any time prior to the signing of a Contract.

Comal County will not be liable for any costs incurred by the Offeror in preparing a response to this RFP. Comal County makes no guarantee that any goods and/or services will be purchased as a result of this RFP, and reserves the right to reject any and all proposals. All proposals and their accompanying documentation will become the property of Comal County.

The Offeror is expected to examine all documents, forms, specifications, and all instructions. Failure to do so will be at Offeror's risk.

2. Terms & Conditions, add:

45. Reimbursable Travel: Offeror shall include in proposal any estimated travel expense as a separate line. All travel receipts must be submitted and approved by Comal County, in writing, prior to reimbursement. Travel expense shall be reasonable and in accordance with Comal County policies.



OFFICE OF COUNTY PURCHASING

**RFP 2016-350
LOCAL HAZARD MITIGATION PLAN
ADDENDUM NO. 1**

Please acknowledge and fax to 830-608-2031 or e-mail to purrjw@co.comal.tx . A signed copy of this Addendum must be included with the BID response.

Addendum No. 1 Acknowledged by:

Name

Date

Company