



OFFICE OF COUNTY PURCHASING

April 17, 2015

**BID 2015-150
FOOD SERVICE MANAGEMENT FOR THE COMAL COUNTY JAIL
ADDENDUM NO. 1**

The following clarifications, corrections, additions, deletions, revisions, modifications and/or changes shall be made to **COMAL COUNTY BID # 2015-150 FOOD SERVICE MANAGEMENT FOR THE COMAL COUNTY JAIL** and considered hereinafter to be part of the contract documents.

1. A Pre-Bid Meeting to tour the Jail will be Tuesday, April 21, 2015, 2:00 P.M.
2. Specifications, Section 2.6 delete in its entirety and replace with:
 - 2.6. SECURITY: Due to the secure nature of the facility that the Vendor will be providing services to, the awarded Vendor will be subject to the following:

2.6.1. All Vendor employees that will be involved in the delivery of goods, training of Jail Staff and any other vendor employee that will visit our facility must have a criminal background check and are required to have passed pre-employment drug test before entering our facility. No employee of the Contracting Company having a criminal record shall be involved in the packaging or delivery of items to the County. The **County** will complete the background investigation and approve the Vendors employees prior to commencement of services under this contract. Staff changes made by the Vendor during the contract term must be approved by the County and a background investigation completed prior to new staff entering the facility. **No Exceptions will be made.** Failure to comply with this stipulation after the award of the contract shall be considered a breach of contract.

The vendor must provide the County with the following information on each employee who will provide on-site services:

- 2.6.1.1. Full Legal Name;
- 2.6.1.2. Social Security Number;
- 2.6.1.3. Date of Birth;
- 2.6.1.4. Current Home Address;
- 2.6.1.5. Copy of Current Texas Driver's License;



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2.6.1.6. Signed Release Form.

2.6.2. If the County determines that for security reasons, any personnel are unacceptable, the Vendor will act immediately to provide an acceptable replacement at no additional cost to the County.

2.6.3. The County reserves the right to refuse access to any person wearing inappropriate attire. The Comal County Jail Facility is a professional work environment and should be treated as such.

2.6.4. In addition, any Subcontractor and their subsequent staff shall be required to pass a background check as described above.

Please acknowledge and fax to 830-608-2031 or e-mail to purrijw@co.comal.tx . A signed copy of this Addendum must be included with the Bid response.

Addendum No. 1 Acknowledged by:

Name

Date

Company