

**COUNTY OF COMAL
REQUEST FOR BUDGET AMENDMENT**

BUDGET YEAR: 2016

Dept: Law Library

DATE OF REQUEST : 10/12/16

FROM:

ACCOUNT NUMBER

DESCRIPTION:

AMOUNT:

	Law Library Reserves	(11,000.00)
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TO:

ACCOUNT NUMBER

DESCRIPTION:

AMOUNT:

101.101.5315	Books and Publications	11,000.00
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11,000.00

Justification for request:

Amendment to increase books and publications for Thomson Reuters and O'Connor's subscriptions.

Signed:


Department Head

Signed:

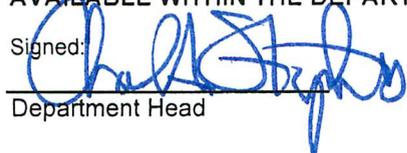

Jessie Rahe, Interim County Auditor
(Certification of availability of funds in appropriate line items)

NOTE:

IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:

I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.

Signed:


Department Head

SONOMA COUNTY AUDITOR

2016 OCT 12 AM 9:30

DRAFT

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