

CERTIFIED LOCAL GOVERNMENT

2017 Grant Application Narrative

NAME OF PROPOSED PROJECT: Preparation of three National Register of Historic Places nominations for Anhalt Halle, the Arnold-Rauch-Brandt Homestead, and the St. Joseph's at Honey Creek Catholic Church, all in Comal County.

CERTIFIED LOCAL GOVERNMENT NAME: Comal County

PROJECT SUMMARY:

In 2013 and 2014, Comal County received CLG grants to survey historic resources constructed prior to 1945 in the county outside of the city limits of New Braunfels. The survey was completed September 2014. Among the several National Register eligible properties identified by the consultants Hardy-Heck-Moore (HHM), the most significant properties were identified. The Comal County Historical Commission has chosen to select three of the most significant properties for the preparation of the nomination for the National Register of Historic Places as recommended by HHM. The properties include the Anhalt Dance Halle near Spring Branch, the Arnold-Rauch-Brandt Homestead just outside of New Braunfels, and the St. Joseph's at Honey Creek Catholic Church near Bulverde, all in Comal County. We have received a verbal commitment from the property owners giving permission for the National Register nomination preparation for each of the three properties.

The Anhalt Hall at 2390 Anhalt Road, Spring Branch, is significant in the area of recreation, community development/planning, and architecture. The hall structure dates from ca. 1879 and was built by the Germania Farmer Verein. The organization was formed in 1875 in an effort to protect area farmers and ranchers from cattle rustlers. The 1908 expansion of the hall is significant for its intricate arched trusses. The dance hall is still in use today.

The Arnold-Rauch-Brandt Homestead at 4451 W. SH 46, New Braunfels, is on a 10-acre tract recently deeded to the New Braunfels Conservation Society. It contains an 1852 home, 1855 barn, 1855 fencing, 1855 smokehouse and 1900 trough. It is significant in the area of settlement and architecture. It is an excellent example of an early German-Texan homestead and has recently obtained the RTHL designation.

The St. Joseph's at Honey Creek Catholic Church is located at 25691 SH 46 in Bulverde. The 1904 chapel is an excellent example of a one-room stone building and the 1912 church is an excellent example of a modest Romanesque Revival church.

The Comal County CLG has received a quote to prepare the National Register nominations for the total fee of \$33,000 for all three properties. Comal County Commissioners Court has budgeted \$16,500 of county funds and our Comal CHC is requesting a CLG matching grant. The Comal County CLG has been in existence for 13 years and is up to date on submission of required annual reporting. The Comal CHC earned the Distinguished Service Award for 2011, 2012, 2013, 2014 and 2015 and received CLG grant funds in 2012, 2013, 2015 and 2016.

PROJECT SCOPE:

Project Need: Comprehensive histories as required for National Register nomination of these properties have not been written. Comal County was settled in the 1800s by predominantly German immigrants and had one of the largest concentrations of German settlement in the country. The three properties chosen reflect the religious, social, agricultural and homesteading aspects of those immigrants. The influx was primarily due to a Republic of Texas land grant acquired by the German Immigration Company led by Prince Karl of Solms Braunfels, Germany, that contributed to these settlements and subsequent State of Texas land grants that followed. Many first settled in New Braunfels but then in Comal County in a movement out of the town and towards other predominantly German communities such as Fredericksburg. Small "burgs" or communities developed and institutions formed to cater to the needs of these settlers. The Arnold-Rauch-Homestead is an amazingly preserved example of a German-Texan Homestead developed by a family of settlers that was passed down from generation to generation for over 160 years. The Anhalt Halle became the social gathering place for the Germania Farmer Verein in the small area named Anhalt that served both social and agricultural needs. It is one

of three remaining dance halls in Comal County from the 1800s and still holds dances and gatherings to this day. The St. Joseph's Catholic Church at Honey Creek served the predominantly German-Catholic settlers of the Honey Creek area and is still an active congregation. The church has preserved the 1800s structures.

Comal County is growing at an incredible rate, which poses a threat to these historic properties. It is essential, from a local historic preservation perspective, to achieve designations for these properties. Due to the complex nature of the resources and the complicated work to complete the documents, the County seeks to hire professional historical researchers with extensive experience and knowledge of the county to prepare these nominations.

The Comal County Judge and Commissioners have been supportive in the area of historic preservation and have budgeted funds for the Comal CHC to apply for the matching funds available from this CLG grant. The matching funds are necessary to accomplish a project of this magnitude. The number of Comal County area historic resources is dwindling and it is imperative that these intact properties have their history documented, recognized and shared with residents and visitors. This commission will attempt to register three or four properties each year as funding allows. One of the goals of the Comal County survey was National Register nominations and this is the natural next step.

Objectives: Comal County and the Comal CHC will contract with Hardy Heck Moore to prepare the National Register nominations. HHM staff are aware of the resources available. Please see the attached survey forms completed by HHM during the Comal County survey. Research will begin once the CLG grant results are known and the process will be completed by September 2018. Three separate nominations will be submitted at the next available date determined for NR review following the completion of the project. The project manager will be Karen Boyd, Chairman, Comal CHC and the financial manager will be David Renken, Comal County auditor. Please see the attached resumes for HHM staff, the Comal CHC chairman and Comal County auditor. All of the above staff have been involved in the 2012 and 2013 surveys of the county, NR preparation for the Fischer Historic District and the most recent NR preparation for three Comal County ranches, and meet the Secretary of the Interior Professional Qualification Standards (36 CFR 61).

Significance and Impact: The historic properties of Comal County are threatened due to population increases, urban/suburban encroachment and related development, and the lack of education to new residents concerning the history of the area. The history of these properties must be recognized and documented while the resources are still available to encourage their continued preservation for generations to come. National Register designations will also allow for future grants and funding for these properties to continue to preserve the resources. Comal County has been determined to have the fastest growing populations in the state. These properties were significant within Comal County beginning in the mid-1800s and they continue to play an important role in the county. These three properties reflect important themes in Comal County's history and are worthy of recognition and continued preservation. At this time, the owners of these significant properties are interested in preserving the history of their properties. This action will help to assure the current and future preservation of these properties and provide education concerning the significance of these properties to the owners and residents of the county. As the Comal County CLG, our CHC focuses on preservation in the county outside of the city limits of New Braunfels (also a CLG). This area is the most threatened, lacking in preservation ordinances available only within the city of New Braunfels, and the CHC CLG focuses on helping property owners in this area realize the significance of their properties and the impact of preserving their properties.

Budget and Cost Effectiveness: Please see the attached proposal from HHM regarding costs and work. The expense is necessary for preparation of the NR nominations for the three properties do effectively document the history. The Comal County Commissioners Court has committed \$16,500 towards this project and this project could not be accomplished without the aid of professionals skilled in this type of work and the matching funds.

Public Involvement and Deliverables: Our Comal CHC has been meeting with the property owners that will be involved with the designations. HHM visited with property owners during the identification process during the county historical resource survey. They are county residents offering overwhelming support and willingness to provide information. They are aware of the value of what has been preserved since the mid-1800s. They also realize the value of the NR designation and are eager for the public to be educated on the story of their properties and for the preservation of their properties. The designation will encourage residents to

experience a place that tells the story of life beginning in early Comal County. The information will be available to the public on the Comal County website.

STATEWIDE COMPREHENSIVE PRESERVATION PLANNING PROCESS:

Emphasize Cultural Landscapes: Comal County was largely unsettled prior to the arrival of the German immigrants in the 1840s. The area was roamed by Native Americans and was traversed by French and Spanish explorers but there were no permanent settlements. New Braunfels was established by Prince Carl of Solms-Braunfels in the 1840s as the first permanent settlement, and from there, settlers fanned out into the county establishing farms, ranches and small community gathering places. The resources extant today, reflect the history of the settlement, the taming of the wilderness and establishment of institutions that fulfilled the needs of the settlers that changed the county forever. These three properties are intact, significant resources that display cultural, religious, architectural and agricultural traditions from the mid-1800s in Comal County. These properties remain as a direct and tangible link to the county's proud past and provide an insightful glimpse into the local way-of-life and traditions that are rapidly being lost, displaced and forgotten. The properties reveal much about historic patterns of development in the county and help us to understand some of the unique qualities that distinguish Comal County within the state.

Learn and Experience History Through Place: The story behind each of the three properties depicts the tenacity of the German immigrant and the development of the ranches and small settlements over time, and the values regarding the land, work, family, neighbors, education, social life, building techniques and religion that have carried over to today. Comal County is a tourist destination, and part of the charm of visiting the area is the colorful history of the region combined with recreation. Heritage tourism is important and through the knowledge of historic resources, residents will learn about the past and the value of the historic treasures in the area. Visiting the small communities with farmsteads, dance halls and churches for the preparation of this application has been an experience for this preparer.

Connect Preservation to Related Fields: With the increased population and the related ranch subdividing of Comal County, it is hoped that decision makers, developers and citizens appreciate the historic resources and the important "story" of the county in which they work and live. It is important that the documentation of these properties will continue to represent a popular theme in preservation so the resources are protected. It is hoped that through the designations, documentation and the resulting education, a gold standard example in preservation can be used throughout the county, stimulating greater local pride among county residents and their respective communities.

Cultivate Political Commitment: The Comal County Commissioners Court has exhibited an ongoing commitment in favor of historic preservation by budgeting funds for this project. Furthermore, the project presents an opportunity to maintain this momentum and dedication to preservation by local governmental officials. Our Comal CHC has had many successes in the past few years, and most have revolved around performing the requirements set out by the THC. There is mutual respect between our local legislators and the preservation organizations. Our Comal CHC always involves Comal County officials as well as our local state senator and state representative in all of our gatherings to celebrate preservation and the many economic opportunities it presents. These NR nominations will further strengthen these relationships and show the value of preservation organizations.

Build Capacity of Preservation Community: Initiating projects such as the preparation of these NR nominations, displays to residents the importance of the work of the National Park Service, Texas Historical Commission and Comal CHC. These projects will foster preservation for generations to come in addition to instilling a sense of pride and respect concerning the past. The NR nomination preparations will show citizens and organizations how to conduct historical research and will result in discovering the proper way to preserve resources. It will also enable local residents to better understand the NR nomination process and dispel common misconceptions people have about NR listing and the opportunities it provides rather than the misconstrued limitations and restrictions believed to be associated. The success of these projects could encourage other property owners to likewise seek such designations. All will learn how to adapt to a changing environment and population increase while preserving the past.

CERTIFIED LOCAL GOVERNMENT

GRANT MANUAL AND APPLICATION ★ FISCAL YEAR 2017



APPLICATION DEADLINE:
MONDAY, NOVEMBER 7, 2016



TEXAS HISTORICAL COMMISSION
real places telling real stories



This grant manual has been financed in part with Federal funds from the National Park Service, U.S. Department of the Interior and administered by the Texas Historical Commission. However, the contents and opinions do not necessarily reflect the views or policies of the Department of the Interior.

This program receives federal financial assistance for identification and protection of historic properties. Under Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, the Department of the Interior prohibits discrimination on the basis of race, color, national origin, or disability or age in its federally assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above or you desire further information, please write to:

Office for Equal Opportunity
National Park Service
1849 C Street, N.W.
Washington, D.C. 20240

**TEXAS HISTORICAL COMMISSION
CERTIFIED LOCAL GOVERNMENT GRANT MANUAL**

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INTRODUCTION

Certified Local Government (CLG) grants provide funding to participating city and county governments to develop and sustain an effective local preservation program critical to preserving local historic resources. The Texas Historical Commission (THC), the state agency for historic preservation, administers the Texas CLG grant program utilizing federal funding it receives from the U.S. Department of Interior, National Park Service (NPS) Historic Preservation Fund Program. Under this program the NPS requires that at least ten percent (10%) of Texas' annual federal allocation be subgranted exclusively to participating Certified Local Governments (CLGs). The program serves as a great resource for participating county and city governments to offset the costs of self-sustaining preservation and planning-related projects. Currently, there are 73 CLGs in Texas. Contingent on resolution of the federal budget, we anticipate approximately \$120,000 to \$150,000 will be available for this round of grants.

ADMINISTRATIVE INFORMATION

Administration

Grants will be administered in accordance with the National Park Service Historic Preservation Fund Grant Manual, June 2007; Texas Administrative Code Title 13, Part 2, Chapter 15.6, *Rules and Procedures for Certified Local Governments*; and this manual.

Grant Period

The grant period is October 1, 2016 to September 30, 2018. Project planning, including drafting any applicable RFPs, may begin before your grant request is awarded and a grant contract signed, **however**, you cannot begin actual work or be reimbursed for costs incurred prior to submitting a signed grant contract to the THC. Despite the official grant period beginning October 1st, grants will be awarded in 2017 following funding notification from the National Park Service.

Application Package

The grant application form is included in this manual. A complete application submittal package consists of 1 unbound hard copy and 1 digital copy submitted via e-mail of the following documents:

- Application Form (with original signatures)
- Budget Worksheet (template is attached to the application form)
- Resume of Project Manager (City or County staff, and/or representative of the third party organization)
- Resumes of all outside consultants, contractors, and/or individuals responsible for project oversight (persons supervising grant projects must meet the Secretary of the Interior's Professional Qualification Standards)*
- Any applicable cost estimates, maps, drawings, or photographs
- **Determination of Eligibility Statement**
 - Required for all National Register nomination grant requests
 - Required for all Construction/Development grant requests for properties not already listed on the National Register
 - Highly recommended for all Survey/Inventory projects

Visit <http://www.thc.texas.gov/preserve/projects-and-programs/national-register-historic-places/request-determination-eligibility> for instructions on how to request a Determination of Eligibility Statement.

* If the selection of the outside consultants, contractors, and/or individuals responsible for project oversight is pending the local selection process, the CLG shall submit resumes as soon as the selection process is complete.

Submittal Deadline A complete grant application package must be received **no later than 5 p.m. Monday, November 7, 2016.**

One electronic copy of the application must be submitted via e-mail and one printed copy must be delivered to:

HAND DELIVER OR COURIER SERVICE

Texas Historical Commission
Community Heritage Development Division
ATTN: Laura Camayd, Program Specialist
1304 Colorado Street
Austin, Texas 78701

U.S. MAIL

Texas Historical Commission
Community Heritage Development Division
ATTN: Laura Camayd, Program Specialist
PO Box 12276
Austin, Texas 78711-2276

WHO MAY APPLY

Only city or county governments, and state recognized Native American Tribes that have been individually "certified" by the National Park Service **before** November 7, 2016 are eligible to apply for CLG grants. Refer to <http://www.thc.texas.gov/preserve/projects-and-programs/certified-local-government/certified-local-government-communities> for a complete list of all CLGs in Texas. **The THC reserves the right to deem applications from CLG communities that are not in compliance with the Certification Agreement to be ineligible.** Those CLGs which have not applied previously for assistance are strongly encouraged to apply. A CLG may submit more than one grant application; however a separate application package must be submitted for each project request.

The following entities may also be eligible:

- An organization such as a non-CLG city or another unit of local government, a commercial firm, a non-profit entity or educational institution that has administrative capabilities that comply with applicable federal standards and has been delegated as a third-party to administer the grant on behalf of the CLG. The contributed services of the third party to the CLG may be counted toward the matching share requirements of the grant. A representative from the third party must sign the grant application and grant contract in addition to the CLG representative and the CLG's chief elected official.

ELIGIBLE PROJECTS

Activities eligible for CLG grant funding must be tied to the statewide comprehensive preservation planning process. A copy of the THC's Statewide Preservation Plan can be found at: <http://www.thc.texas.gov/preserve/projects-and-programs/texas-statewide-preservation-plan> as well as in the grant application. In an effort to encourage local governments to develop and sustain an effective local preservation program critical to preserving local historic resources, **priority for funding shall be given to those projects that directly relate to the following work categories:**

- Architectural, historical, archeological surveys/inventories and oral histories
- Preparation of nominations to the National Register of Historic Places
- Preparation of a local preservation plan
- Writing or amending a preservation ordinance
- Development of local design guidelines
- Research and development of a local preservation incentive program
- Travel/training expenses for hosting a regional preservation-related workshop

The above list should not dissuade an applicant from applying for assistance towards other eligible projects such as:

- Development of educational publications and activities, slide shows, videos, web sites, etc.
- Development of publication of walking/driving tours
- Development of architectural drawings and specifications
- Preparation of facade studies or condition assessments
- Rehabilitation or restoration of properties individually listed in the National Register of Historic Places or contributing to a National Register historic district
- Training expenses for individual commission members and staff

PROFESSIONAL QUALIFICATIONS STANDARDS

To ensure that appropriate historical, architectural, archeological and cultural properties are identified for public benefit through grant-in-aid assistance, persons supervising grant projects must be professionally qualified in accordance with 36CFR61. The Professional Qualification Standards can be found here:

https://www.nps.gov/history/local-law/arch_stnds_9.htm

SECTION 106

CLG Grants are funded with federal monies and require a formal Section 106 Review by the THC. This review will take place following the grant awards. Failure to obtain a review will result in forfeiture of the CLG Grant. The CLG State Coordinator will provide additional guidance once the grants are awarded. Additional information regarding Section 106 Review is available from the THC and the Advisory Council on Historic Preservation.

MATCHING FUNDS

Proposed projects are required to provide a local match for grant monies budgeted on a one-to-one (dollar for dollar) match equal to a 50-50 ratio for the total cost of the project. The local match may be any combination of cash and verifiable in-kind services. Projects may utilize all or partial match of verifiable in-kind services and/or goods as long as the local match equals a 50-50 ratio for the total cost of the project. In order to maximize the limited CLG grant funds, the **THC may give preference to applications demonstrating a higher cash match.** The THC reserves the right to waive the local match requirements, in full or part, at its sole discretion. The THC also reserves the right to fund grant requests in part or in full based on the review criteria outlined in the application, and the amount of federal funding available.

Only non-federal monies may be used as a match, with the exception of Community Development Block Grants. All projects shall comply with federal requirements for state and local financial responsibility as stipulated in the Texas Administrative Code Title 13, Part 2, Chapter 15.6, *Rules and Procedures for Certified Local Governments.*

In extending this grant opportunity to your project, THC assumes the responsibility for ensuring that public money will be spent appropriately and with the maximum effectiveness. The THC is held accountable by the NPS for compliance with all applicable federal laws and regulations.

APPLICATION REVIEW PROCESS

Upon the receipt of applications and supporting materials, an interdisciplinary committee of agency staff will score each application based on the criteria specified on the application form. The scoring committee will make a funding recommendation to the Texas Historical Commission at the January Quarterly Meeting to fund the maximum number of projects based on the federal funding THC receives from the U.S. Department of Interior, National Park Service (NPS) Historic Preservation Fund Program. All applicants will be notified of the THC's decision.

GRANT TIMELINE

September 2016 Applications for the FY2017 CLG grant period are made available.

November 7, 2016 A signed and complete application package, including all supporting materials, must be

received by the THC **no later than 5 p.m. on Monday, November 7, 2016.**

- November 2016** Review of applications by an interdisciplinary committee of THC staff.
- January 2017** Final award decisions made by the Texas Historical Commission at its Quarterly Meeting. All applicants are contacted by mail, and phone or email regarding the THC's decision.
- February 2017*** THC sends preliminary notification to grant recipients that will include a request for a revised/amended project scope of work and budget (if applicable). Once the scope of work and budget are agreed upon by the CLG and THC, the grant contract will be sent to the CLG for signatures.
- April 2017*** Deadline for submittal of signed contracts. Project planning, including drafting any applicable RFPs, may begin before your grant request is awarded and a grant contract signed, **however**, you cannot begin actual work or be reimbursed for costs incurred prior to submitting a signed grant contract to the THC. Grantees shall submit status reports indicating the project status to the THC as requested during the grant period.
- September 30, 2018** Deadline for the completion of all work eligible for reimbursement.
- October 31, 2018** Deadline for the submittal of final reimbursement requests for all eligible work completed **no later than September 30, 2018.** The final 25 percent (25%) of the grant award will be retained until certification of the completed project and receipt of the Completion Report.

*Subject to change based on availability of federal funds

PROJECT IMPLEMENTATION

- A) GRANT ORIENTATION. The project manager, fiscal manager, and anyone else who will be significantly involved with the grant-funded project shall participate in a CLG grant orientation coordinated by the THC. The purpose of the orientation is to review project-specific requirements, expectations for project deliverables, important deadlines and milestones, and reimbursement procedures. The orientation requirement may be waived at the sole discretion of the THC.
- B) GRANT CONTRACT. The grant contract will specify the scope of work, timetable for completion, and an estimated budget. The agreement shall be signed jointly by the State Historic Preservation Officer, the CLG's chief elected official, and a representative from the third party organization, if applicable, prior to commencement of project work. Three copies of the grant contract will be sent, two copies with original signatures shall be returned to the THC, while the third copy is retained for the CLG's records. Failure to submit any or all of this documentation by the required deadlines may cause the requested grant monies to revert back to the THC.
- C) PRESERVATION EASEMENT. The recordation of a Preservation Easement will be required for all construction and certain other projects prior to the commencement of any work.
- D) PROJECT REVIEW. THC staff routinely reviews projects to monitor progress and provide assistance. Each CLG is required to provide the THC with status reports on each project funded as requested. The CLG shall also submit project deliverable drafts.
- E) REIMBURSEMENT PROCEDURE. Eligible project expenditures incurred on a one-to-one (dollar for dollar) basis up to a 50-50 ratio of the total project cost shall be reimbursed to the CLG. Documentation of eligible expenditures exceeding the grant award should be submitted and may be reimbursed based on the availability of federal funding. Interim reimbursement requests during the grant period are permitted. THC will retain 25 percent (25%) of the total grant award until certification of the completed project.
- F) FINAL DELIVERABLES AND PROJECT COMPLETION REPORT. Draft copies of all expected items generated by the grant project, including printed materials, completed survey forms, photographic materials and final reports, must be submitted to the THC for review and approval. Final products must be submitted to the THC **no later than October 31, 2018**. All projects must submit a Completion Report before the project is considered complete.

Revised 9/13/2016

TEXAS HISTORICAL COMMISSION

**CERTIFIED LOCAL GOVERNMENT SUBGRANT
FISCAL YEAR 2017 GRANT APPLICATION FORM**

Deadline for submission is November 7, 2016

Please fill out this section completely and use only the space provided below.
Handwritten applications will not be accepted.

NAME OF PROPOSED PROJECT: PREPARATION OF THE NATIONAL REGISTER NOMINATIONS FOR THREE COMAL COUNTY PROPERTIES: ANHALT HALLE, ARNOLD-RAUCH-BRANDT HOMESTEAD AND ST. JOSEPH'S AT HONEY CREEK CATHOLIC CHURCH

CERTIFIED LOCAL GOVERNMENT NAME: Comal County

THIRD PARTY NAME (IF APPLICABLE):

CONTACT INFORMATION:	Project Manager	Fiscal Manager
Organization Name	Comal County Historical Commission	Comal County
Contact Person	Karen Boyd	David Renken, Comal County Auditor
Address	189 E. Camp St.	150 N. Seguin Ave.
City State Zip	New Braunfels Texas 78130	New Braunfels Texas 78130
Telephone Fax	830-625-1619	830-221-1201 830-620-5592
Email	Bboyd3@satx.rr.com	renked@co.comal.tx.us

Historic Preservation Officer,
Chair of Local Commission, or

POLITICAL CONTACTS:	CLG Representative	City Mayor or County Judge
Contact Person	Karen Boyd, Chairman and HPO, Comal CHC	Comal County Judge Sherman Krause
Address	189 E. Camp St.	150 N. Seguin Ave.
City State Zip	New Braunfels Texas 78130	New Braunfels Texas 78130
Telephone Fax	830-625-1619	830-221-1105 830-620-5380
Email	Bboyd3@satx.rr.com	krause@co.comal.tx.us

FUNDING REQUEST:

Grant Funds Requested:	\$16,500	Matching Funds:	\$16,500	Total Project Cost:	\$33,000
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PROPOSED PROJECT TYPE (check one that applies):

- | | |
|--|---|
| <input type="checkbox"/> Archeological Project | <input type="checkbox"/> Research & Development |
| <input type="checkbox"/> Preservation Planning Project | <input type="checkbox"/> Education & Outreach |
| <input checked="" type="checkbox"/> National Register Nomination(s) ¹ | <input type="checkbox"/> Design Guidelines |
| <input type="checkbox"/> Survey/Inventory Project | |
| <input type="checkbox"/> Historic Preservation Plan or Element/Chapter of Comprehensive Plan | |
| <input type="checkbox"/> Construction/Development Project ² | |
| <input type="checkbox"/> Preservation Training ³ | |

- ¹ Applications submitted without THC Determination of Eligibility will not be reviewed
- ² Property must be listed or deemed eligible for listing in the National Register of Historic Places
- ³ Priority given to CLGs hosting regional preservation-related workshop

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CERTIFIED LOCAL GOVERNMENT SUBGRANT

FY 2017 Grant Application Narrative Template

NAME OF PROPOSED PROJECT: PREPARATION OF THE NATIONAL REGISTER NOMINATIONS FOR THREE COMAL COUNTY PROPERTIES: ANHALT HALLE, ARNOLD-RAUCH-BRANDT HOMESTEAD AND ST. JOSEPH'S AT HONEY CREEK CATHOLIC CHURCH

CERTIFIED LOCAL GOVERNMENT NAME: COMAL COUNTY

THIRD PARTY NAME (IF APPLICABLE):

Each CLG will be reviewed for overall performance in adequately fulfilling its annual responsibilities of the CLG program and to the equitable statewide distribution of funds overall. **Higher consideration will be given to CLGs in good standing meeting reporting and training requirements**, CLGs that have successfully completed a grant, and new CLGs receiving certification within the last two fiscal years.

In 3 pages or less, clearly and concisely provide a typewritten description of the proposed project as it relates to items 1 through 3 below using the following section headings. Applications will be scored based on the criteria specified under each of the three section headings. Please provide any attachments separately.

1. PROJECT SUMMARY (15 POINTS TOTAL).

Summarize in a paragraph the overall purpose of the proposed project. A more detailed description will be completed under Project Scope. Also indicate how long the CLG has been in the program; if the CLG is current in its annual program requirements; and if the CLG has received a previous grant within the past two (2) years.

See attached

2. PROJECT SCOPE (70 POINTS TOTAL).

Indicate the relationship of the proposed project to defined preservation needs or issues in the local community and its relevance to the established local preservation program. Explain the goals of the project and how those goals will be accomplished. Describe how the project will advance local preservation efforts and have a lasting effect on the community. Define the resources needed and secured to accomplish the project. Explain how the project will impact the current and future residents of the community and enhance the local preservation ethic. Be sure to answer each of the following sections outlined below within the Project Scope narrative.

- **PROJECT NEED (15 points):** Does the application demonstrate a clear understanding of the identified preservation need? Is the need relevant to the local government's preservation program? How necessary are CLG funds in order to accomplish the proposed project? How does the project benefit the community? Is the stated need verifiable with documented factual information?

See attached

- **PROJECT OBJECTIVES (15 Points):** What activities will be necessary to complete the proposed project? How effective does the proposed project address the identified needs? Are the project objectives quantifiable? Who will be responsible for doing the work and were resumes provided? Is the proposed timeline or schedule reasonable?

See attached

- **SIGNIFICANCE AND IMPACT (15 Points):** Does the project involve a threatened or potentially threatened resource? Will the project result in a National Register nomination or Survey/Inventory? Does the project directly address a deficiency in the local preservation program? Does the project address or benefit an underrepresented group within the community? How well will the project develop historic contexts or educate and inform broad sectors of the public?

See attached

- **BUDGET AND COST EFFECTIVENESS (15 Points):** Is the proposed budget consistent with the planned objectives? Are the costs reasonable and sufficient to successfully accomplish the project? What is the applicant source and commitment of matching funds? Does the application clearly indicate how all of these figures were calculated? Is the proposed project the most cost effective way of addressing those needs?

See attached

- **PUBLIC INVOLVEMENT AND DELIVERABLES (10 Points):** How will the public be involved in the proposed project? How will this project enhance the local preservation ethic?

See attached

3. **STATEWIDE COMPREHENSIVE PRESERVATION PLANNING PROCESS (15 Points Total):**

CLG funded projects should meet at least one of the goals outlined in the THC's Statewide Preservation Plan. Please select the Statewide Preservation Plan Goals addressed by your project and explain how they are addressed. It is not necessary for your project to address all the goals listed in the Statewide Preservation Plan.

- SURVEY AND ONLINE INVENTORY:** Texans undertake a comprehensive survey to document the state's diverse historic and cultural resources resulting in a publicly accessible online inventory.
- EMPHASIZE CULTURAL LANDSCAPES:** Preservation practices are enhanced by emphasizing cultural landscapes.
- IMPLEMENT POLICIES AND INCENTIVES:** Cities, counties and the state implement preservation policies and incentives to effectively manage historic assets.
- LEVERAGE ECONOMIC DEVELOPMENT TOOLS FOR PRESERVATION:** Communities leverage preservation-based and traditional economic development tools to revitalize historic areas.
- LEARN AND EXPERIENCE HISTORY THROUGH PLACE:** Texas residents and guests learn and experience the state's diverse history through formal education, recreation, and everyday interactions with historic places.
- CONNECT PRESERVATION TO RELATED FIELDS:** Preservation is connected and integrated into related fields and activities, building a broader, stronger, and more diverse community.
- CULTIVATE POLITICAL COMMITMENT:** Political commitment is cultivated for historic preservation.
- BUILD CAPACITY OF PRESERVATION COMMUNITY:** The existing preservation community develops its capacity to function more effectively and efficiently.

Please summarize how your project addresses the goals selected above:

See attached

ACKNOWLEDGEMENTS - By checking below the applicant acknowledges:

- One electronic copy of this request must be received via email by the Texas Historical Commission no later than 5 p.m. on Monday, November 7, 2016 in order to be considered.
- One signed hard copy of this request must be received (hand delivered, US Mail, UPS, FedEx, etc) by the Texas Historical Commission no later than 5 p.m. on Monday, November 7, 2016 in order to be considered.
- Consideration for funding is based on the demonstrated need, a compelling explanation of how the expanded project scope of work will benefit the CLG, and the applicant's ability to match the funds being requested.
- Commencement of grant-funded work may not begin prior to receipt of a signed grant contract between the THC and the grantee, and participation in a grant orientation meeting.
- Verified by the signature below, the chief elected official of the CLG is aware of this application and supports the proposed project.
- For requests involving construction projects, the property owner will be required to file a preservation easement for the property that will run with the land for a specific period of time based upon the amount of the final grant award.
- The applicant hereby acknowledges that the information provided on this application is accurate to the best of their knowledge.

APPLICANT'S CERTIFICATION:

SIGNATURE: _____ TITLE: _____ DATE: _____

HISTORIC PRESERVATION OFFICER OR CLG REPRESENTATIVE'S CERTIFICATION: Only applicable if the "applicant" is a third party designee.

SIGNATURE: _____ TITLE: _____ DATE: _____

CHIEF ELECTED OFFICIAL CERTIFICATION: Application must be signed by the chief elected official of the CLG (e.g. Mayor or Judge) or chief administrative official (e.g. City Manager).

SIGNATURE: _____ TITLE: _____ DATE: _____

CERTIFIED LOCAL GOVERNMENT SUBGRANT
 FY 2017 Grant Budget Worksheet

NAME OF PROPOSED PROJECT: PREPARATION OF THE NATIONAL REGISTER NOMINATIONS FOR THREE COMAL COUNTY PROPERTIES: ANHALT HALLE, ARNOLD-RAUCH-BRANDT HOMESTEAD AND ST. JOSEPH'S AT HONEY CREEK CATHOLIC CHURCH

CERTIFIED LOCAL GOVERNMENT NAME: COMAL COUNTY

THIRD PARTY NAME (IF APPLICABLE):

BUDGET ITEM	GRANT FUNDS	LOCAL CASH (source)	LOCAL IN-KIND (source)	TOTAL COSTS
\$33,000 Labor, travel-related expenses and other direct costs as determined by Harcy-Heck-Moore, Inc. Historic Preservation and Management. Please see attached for details.	\$16,500	\$16,500	0	\$33,000
TOTALS				

Please complete the attached budget form and provide any supplemental information necessary to confirm or support the issues described above.

Proposed projects can use a local cash match for grant monies budgeted on a one-to-one (dollar for dollar) match equal to a 50-50 ratio for the total cost of the project. Proposed projects utilizing all or partial match of verifiable in-kind services and/or goods may also qualify as long as the local match equals a 50-50 ratio for the total cost of the project. The Texas Historical Commission (THC) reserves the right to fund grant requests in part or in full based on the review criteria outlined in the application form, and the amount of federal funding available. Final decisions will also take into consideration the annual performance of each CLG applying for assistance. Only non-federal monies may be used as a match, with the exception of Community Development Block Grants (CDBG).

DRAFT

CERTIFIED LOCAL GOVERNMENT SUBGRANT
FY 2017 Grant Application

EXPECTED PRODUCTS OF AN EDUCATIONAL PROJECT FUNDED WITH A CLG GRANT

RECOGNITION must be provided in all publications. Photographs and drawings should be credited to the artist or lender. The local government's involvement must be adequately acknowledged. Recognition, as detailed below, must be afforded the CLG program, the Texas Historical Commission, and the National Park Service of the U.S. Department of the Interior. Language acknowledging nondiscrimination practices, as detailed below, must be included. Publications addressing several potential audiences must adequately reflect the community's preservation program.

This project was funded in part through a Certified Local Government grant from the National Park Service, U.S. Department of the Interior, as administered by the Texas Historical Commission.

The contents and opinions, however, do not necessarily reflect the views and policies of the Department of the Interior, nor does the mention of trade names or commercial products constitute endorsement or recommendation by the Department of Interior.

This program receives federal funds from the National Park Service. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination in departmental federally assisted programs on the basis of race, color, national origin, age or handicap. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of federal assistance should write to: Director, Equal Opportunity Program, U.S. Department of the Interior, National Park Service, P.O. Box 37127, Washington, D.C. 20013-7127.

DEADLINE FOR RECEIPT OF APPLICATIONS IS

Monday, November 7, 2016 by 5 p.m.

PRINTED APPLICATIONS (REQUIRED) MUST BE RECEIVED AT

Certified Local Government Program
Texas Historical Commission
P.O. Box 12276
Austin, Texas 78711-2276
(Physical Address: 1304 Colorado Street, Austin, Texas 78701)

ELECTRONIC APPLICATIONS (REQUIRED) MUST BE RECEIVED AT

Laura Camayd, CLG Program Specialist
Laura.Camayd@thc.texas.gov

-or-

Ginny Owens, CLG Assistant
Virginia.Owens@thc.texas.gov

- One electronic copy of this request must be received via email by the Texas Historical Commission no later than 5 p.m. on Monday, November 7, 2016 in order to be considered.
- AND
- One signed hard copy of this request must be received (hand delivered, US Mail, UPS, FedEx, etc) by the Texas Historical Commission no later than 5 p.m. on Monday, November 7, 2016 in order to be considered.
- Late applications will not be accepted
- Faxed applications will not be accepted
- Handwritten applications will not be accepted

Texas Historical Commission
P.O. Box 12276
Austin, TX 78711-2276
512.463.6100
fax 512.475.4872
thc@thc.state.tx.us



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real places telling real stories

www.thc.state.tx.us