

**COUNTY OF COMAL
REQUEST FOR BUDGET AMENDMENT**

BUDGET YEAR: 2016

Dept: Contract Services

DATE OF REQUEST : 09/08/16

FROM:

ACCOUNT NUMBER

DESCRIPTION:

AMOUNT:

010.048.5938

Community Council of So. Central Texas

(2,484.00)

TO:

ACCOUNT NUMBER

DESCRIPTION:

AMOUNT:

010.048.5944

Comal County Senior Citizens' Foundation

2,484.00

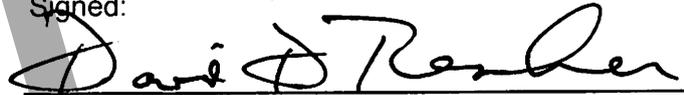
2,484.00

Justification for request:

Line item transfer to increase Comal County Senior Citizens' Foundation contract and decrease Community Council of So. Central Texas contract based on number of meals fed to Comal County citizens.

Signed:

Signed:



Department Head

David Renken, County Auditor

(Certification of availability of funds in appropriate line items)

NOTE:

IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:

I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.

Signed:

Department Head