

**COUNTY OF COMAL
REQUEST FOR BUDGET AMENDMENT**

BUDGET YEAR: 2016

Dept: Road

DATE OF REQUEST : 08/16/16

FROM:

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
075-076-5390	Herbicide Materials	-\$11,500.00

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
075-076-5624	Computer Components and Software	\$11,500.00

Justification for request:

New MDS software for chemical substances reports

Signed: 
Department Head

Signed: *Jenie Rahe, First Assistant Auditor*
David Renken, County Auditor
(Certification of availability of funds in appropriate line items)

NOTE:

IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:

I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.

Signed:

Department Head