



Interface EAP Employer Fact Sheet

Employer Name: Comal County

Website Login: Comal County

Website Password: 674

Physical Address: 1297 Church Hill Drive, New Braunfels, TX 78130

Mailing Address: 1297 Church Hill Drive, New Braunfels, TX 78130

Contact: Jerri Hettinger

Phone: 830-643-5860

Email Address: hettj@co.comal.tx.us

Title: Director Human Resources

Fax: 830-620-3468

Web Site: www.co.comal.tx.us

Program Options: EAP Only

Number of EAP sessions per year: 6

Number of employees covered by the EAP only: 651

Are there employees not covered by the EAP: Yes

If yes, how many and what type of employees are not covered: Seasonal

Are COBRA benefits extended for EAP Only employees? Yes

Does the organization need to meet Department of Transportation (DOT) compliancy standards: Yes

If yes, will Interface provide any DOT/SAP services: Yes No

If yes, check one: Employer Pays Employee Pays

Contract Start Date: 10/1/2014

Contract End Date: 9/30/2017

Cost per employee per month: EAP: \$2.60

Available In-service hours for:

Training: 4.00

Wellness Seminars/CISD: 5.00

Health Fairs Day(s): 2.00

Method of quarterly service contact: Email

Email address monthly electronic newsletter is sent to: hettj@co.comal.tx.us

Send invoices: Email (PDF Format) Postal Address TPA Self Bills

Address: Jerri Hettinger hettj@co.comal.tx.us and CC Cecily Chappell chappe@co.comal.tx.us

Is a Purchase Order Number needed: Yes No

Billing Cycle: Monthly Quarterly Other: _____

Send original reports (utilization, etc) to: Jerri Hettinger

Send copies of reports (broker, TPA) to: Frank Witting

Special Instructions: _____

Employer Signature: _____

Date: _____