

## **Policies Regarding the Comal County Adopt-A- Roadway and Clean Sweep Programs**

### **Adopt-A-Roadway**

- Upon consultation with the County Engineer, each County Commissioner will choose roadway segments within his/her respective precinct that are available for adoption.
- The County Engineer shall then develop a map to identify the roadway segments within each precinct that are available for adoption. This map shall be published on the Comal County website.
- The Comal County Road Department shall erect signage to identify the roadway segments that are available for adoption.
- Groups interested in adopting a roadway shall contact the County Commissioner of the precinct in which the desired roadway segment is located for authorization to adopt the roadway segment.
- Upon approval by the County Commissioner, Commissioners Court staff shall provide and administer the Comal County Adopt-A-Roadway Agreement, Comal County Adopt-A-Roadway Safety Guidelines, and Release Agreements, all of which are attached hereto as Exhibit "A".
- Upon execution of the above documents, Commissioners Court staff shall direct the Comal County Road Department to modify the signage to recognize the group that adopted the roadway segment.
- Before cleanup of the roadway segment, the Comal County Engineer's Office shall provide garbage bags and safety vests upon request by the group. At this time, the group shall provide the Comal County Engineer's Office the dates of cleanup.
- The Comal County Road Department shall pick up the trash bags on the next business day after cleanup.

### **Roadway Clean Sweep**

- Groups interested in participating in a roadway clean sweep shall contact the County Commissioner of the precinct in which the desired roadway segment is located for authorization to conduct the roadway clean sweep.
- Upon approval by the County Commissioner, Commissioners Court staff shall provide and administer the Comal County Clean Sweep Agreement, Comal County Clean Sweep Safety Guidelines, and Release Agreements, all of which are attached hereto as Exhibit "B".
- Upon execution of the above documents, Commissioners Court staff shall direct the Comal County Road Department to place temporary signage on the roadway segment to recognize the group conducting the roadway clean sweep. If possible, the temporary signs shall be placed one week prior to the cleanup and removed one week after the cleanup.
- Before cleanup of the roadway segment, the Comal County Engineer's Office shall provide garbage bags and safety vests upon request by the group. At this time, the group shall provide the Comal County Engineer's Office the dates of cleanup.
- The Comal County Road Department shall pick up the trash bags on the next business day after cleanup.

**Adopted by the Comal County Commissioners Court on March 31, 2016**