

Community Supervision and Corrections Department

Serving the Courts and Communities of Caldwell, Comal and Hays Counties

Rochelle Thomas – Director

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Tuesday, February 09, 2016

Comal County Commissioners Court
100 Main Plaza
New Braunfels, Texas 78130

Dear Judge Krause and Commissioners:

Pursuant to Local Government Code, Section 140.004 and the Texas Department of Criminal Justice-Community Justice Assistance Diversions Financial Management Manual, the Community Supervision and Corrections Department (CSCD) of Caldwell, Comal and Hays County files its Financial Statements for the Fiscal Year ending on August 31, 2015.

The attached documents are filed for informational purposes only and to satisfy the requirements of the above-referenced statute.

Please direct any questions to Charles Torres, CSCD Fiscal Officer or Rochelle Thomas, CSCD Executive Director.

Respectfully,

Charles Torres
CSCD Fiscal Officer
1703 S. Colorado, Box 9
Lockhart, Texas 78644
(512) 398-4307

cc: Mrs. Rochelle Thomas, Director
Central Files

Hays CSCD
712 S. Stagecoach Trail
San Marcos, TX 78666
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Comal CSCD
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1703 S. Colorado
Lockhart, TX 78644
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***CALDWELL COUNTY
COMMUNITY SUPERVISION AND
CORRECTIONS DEPARTMENT***

FINANCIAL STATEMENTS

***FOR THE YEAR ENDED
AUGUST 31, 2015***

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CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2015

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CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2015

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Nancy L. Vaughan, CPA
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Armstrong, Vaughan & Associates, P.C.
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

Caldwell County Community
Supervision and Corrections Department
Lockhart, Texas

We have audited the accompanying financial statements of the Caldwell County Community Supervision and Corrections Department (CSCD), which comprise the combined statement of financial position as of August 31, 2015, and the related combined statements of revenues, expenditures, and changes in fund balance for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 21, 2015.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the provisions of the Texas Department of Criminal Justice – Community Justice Assistance Division (TDCJ-CJAD); this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on auditor's judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.

Opinion

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position of the governmental activities of the Caldwell County Community Supervision and Corrections Department, as of August 31, 2015, and the respective changes in financial position thereof for the year ended, in accordance with the financial reporting provisions of the TDCJ-CJAD as described in Note 2A.

Basis of Accounting

We draw attention to Note 2B of the financial statements, which describes the basis of accounting. The financial statements are prepared on the basis of the financial reporting provisions of the TDCJ-CJAD, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the TDCJ-CJAD. Our opinion is not modified with respect to that matter.

Emphasis of Matter

As discussed in Note 2A, the financial statements present the operations of the Caldwell County Community Supervision and Corrections Department only, and are not intended to present fairly the financial positions of Caldwell, Comal, or Hays Counties, Texas and the results of their operations in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Caldwell County Community Supervision and Corrections Department's basic financial statements. The accompanying supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The combining and individual fund financial statements and schedules of differences between audit report and CSCD reports are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated December 21, 2015 on our consideration of Caldwell County Community Supervision and Corrections Department's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Caldwell County Community Supervision and Corrections Department's internal control over financial reporting and compliance.

Restriction of Use

This report is intended solely for the information and use of management of Caldwell County Community Supervision and Corrections Department, others within the organization, and the Texas Department of Criminal Justice – Community Justice Assistance Division and is not intended to be and should not be used by anyone other than these specified parties.

Armstrong, Vaughan & Associates, P.C.

Armstrong, Vaughan & Associates, P.C.

December 21, 2015

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CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
COMBINED STATEMENT OF FINANCIAL POSITION
AUGUST 31, 2015

ASSETS	<u>Basic Supervision Program</u>	<u>Community Corrections Program</u>	<u>Diversion Programs</u>
<i>Cash and Investments:</i>			
Bank Balances	\$ 1,197,329	\$ 9,511	\$ 32,125
<i>Total Cash and Investments</i>	<u>1,197,329</u>	<u>9,511</u>	<u>32,125</u>
<i>Accounts Receivable:</i>			
Community Supervision Fees	55,193	-	-
Due from Others	21,343	-	-
<i>Total Accounts Receivable</i>	<u>76,536</u>	<u>-</u>	<u>-</u>
TOTAL ASSETS	<u><u>\$ 1,273,865</u></u>	<u><u>\$ 9,511</u></u>	<u><u>\$ 32,125</u></u>
LIABILITIES AND FUND BALANCE			
<i>Liabilities:</i>			
Accounts Payable	\$ 30,273	\$ 2,843	\$ 13,078
Due to TDCJ-CJAD	-	6,668	19,047
<i>Total Liabilities</i>	<u>30,273</u>	<u>9,511</u>	<u>32,125</u>
<i>Fund Balance</i>	<u>1,243,592</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 1,273,865</u></u>	<u><u>\$ 9,511</u></u>	<u><u>\$ 32,125</u></u>

The accompanying notes are an integral part of these financial statements.

Treatment Alternatives to Incarceration Program	Total
\$ 23,717	\$ 1,262,682
<u>23,717</u>	<u>1,262,682</u>
-	55,193
-	<u>21,343</u>
-	<u>76,536</u>
<u>\$ 23,717</u>	<u>\$ 1,339,218</u>

\$ 11,951	\$ 58,145
<u>11,766</u>	<u>37,481</u>
<u>23,717</u>	<u>95,626</u>
-	<u>1,243,592</u>
<u>\$ 23,717</u>	<u>\$ 1,339,218</u>

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN
FUND BALANCE
FOR THE YEAR ENDED AUGUST 31, 2015

	Basic Supervision Program	Community Corrections Program	Diversion Programs
REVENUE			
State Aid	\$ 1,212,955	\$ 464,370	\$ 470,816
State Aid: SAFFP	29,541	-	-
Community Supervision Fees	2,717,376	-	-
Payments by Program Participants	67,511	116,550	-
Interest Income	4,097	-	-
Restitution Fees	2,139	-	-
TOTAL REVENUE	<u>4,033,619</u>	<u>580,920</u>	<u>470,816</u>
EXPENDITURES			
Salaries and Fringe Benefits	3,436,902	603,511	697,454
Travel and Furnished Transportation	23,514	11,790	-
Contract Services for Offenders	37,285	4,200	83,014
Professional Fees	45,419	1,225	-
Supplies and Operating	173,029	8,975	3,826
Utilities	21,507	4,800	-
Equipment	66,361	-	-
TOTAL EXPENDITURES	<u>3,804,017</u>	<u>634,501</u>	<u>784,294</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	229,602	(53,581)	(313,478)
OTHER FINANCING SOURCES (USES)			
Transfer In (Out)	(353,156)	40,462	312,694
TOTAL OTHER FINANCING SOURCES (USES)	<u>(353,156)</u>	<u>40,462</u>	<u>312,694</u>
FUND BALANCE SEPTEMBER 1, 2014	1,367,146	19,787	19,831
Refund Due to TDCJ-CJAD	-	(6,668)	(19,047)
FUND BALANCE AUGUST 31, 2015	<u>\$ 1,243,592</u>	<u>\$ -</u>	<u>\$ -</u>

Treatment Alternatives to Incarceration Program	Total
\$ 120,708	\$ 2,268,849
-	29,541
-	2,717,376
-	184,061
-	4,097
-	2,139
<u>120,708</u>	<u>5,206,063</u>
-	4,737,867
-	35,304
115,147	239,646
-	46,644
-	185,830
-	26,307
-	66,361
<u>115,147</u>	<u>5,337,959</u>
5,561	(131,896)
-	-
-	-
6,205	1,412,969
<u>(11,766)</u>	<u>(37,481)</u>
<u>\$ -</u>	<u>\$ 1,243,592</u>

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN
FUND BALANCE – BUDGET AND ACTUAL
BASIC SUPERVISION PROGRAM
FOR THE YEAR ENDED AUGUST 31, 2015
WITH COMPARATIVE ACTUAL FOR THE YEAR ENDED AUGUST 31, 2014

	Budget	2015 Actual	Variance Favorable (Unfavorable)	2014 Actual
REVENUE				
State Aid	\$ 1,212,955	\$ 1,212,955	\$ -	\$ 1,267,301
State Aid: SAFFP	20,000	29,541	9,541	20,467
Community Supervision Fees	2,800,000	2,717,376	(82,624)	2,810,083
Payments by Program Participants	50,000	67,511	17,511	63,689
Interest Income	3,000	4,097	1,097	4,610
Restitution Fees	-	2,139	2,139	2,048
TOTAL REVENUE	<u>4,085,955</u>	<u>4,033,619</u>	<u>(52,336)</u>	<u>4,168,198</u>
EXPENDITURES				
Salaries and Fringe Benefits	3,755,042	3,436,902	318,140	3,408,010
Travel & Furnished Transportation	40,000	23,514	16,486	29,338
Contract Services for Offenders	127,766	37,285	90,481	31,938
Professional Fees	71,500	45,419	26,081	34,990
Supplies and Operating Facilities	974,287	173,029	801,258	143,026
Utilities	55,600	21,507	34,093	37,898
Equipment	75,750	66,361	9,389	49,780
TOTAL EXPENDITURES	<u>5,099,945</u>	<u>3,804,017</u>	<u>1,295,928</u>	<u>3,734,980</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(1,013,990)</u>	<u>229,602</u>	<u>1,243,592</u>	<u>433,218</u>
OTHER FINANCING SOURCES (USES)				
Transfer In (Out)	(353,156)	(353,156)	-	(436,628)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(353,156)</u>	<u>(353,156)</u>	<u>-</u>	<u>(436,628)</u>
FUND BALANCE SEPTEMBER 1, 2014	<u>1,367,146</u>	<u>1,367,146</u>	<u>-</u>	<u>1,370,556</u>
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ 1,243,592</u>	<u>\$ 1,243,592</u>	<u>\$ 1,367,146</u>

The accompanying notes are an integral part of these financial statements.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN
FUND BALANCE – BUDGET AND ACTUAL
COMMUNITY CORRECTIONS PROGRAM
DISTRICT RESOURCE CENTER
FOR THE YEAR ENDED AUGUST 31, 2015
WITH COMPARATIVE ACTUAL FOR THE YEAR ENDED AUGUST 31, 2014

	Budget	2015 Actual	Variance Favorable (Unfavorable)	2014 Actual
REVENUE				
State Aid	\$ 464,370	\$ 464,370	\$ -	\$ 451,944
Payments by Program Participants	115,000	116,550	1,550	105,422
TOTAL REVENUE	<u>579,370</u>	<u>580,920</u>	<u>1,550</u>	<u>557,366</u>
EXPENDITURES				
Salaries and Fringe Benefits	604,844	603,511	1,333	603,149
Travel & Furnished Transportation	15,025	11,790	3,235	14,740
Contract Services for Offenders	4,200	4,200	-	14,400
Professional Fees	1,775	1,225	550	2,147
Supplies and Operating	8,975	8,975	-	10,123
Utilities	4,800	4,800	-	4,800
TOTAL EXPENDITURES	<u>639,619</u>	<u>634,501</u>	<u>5,118</u>	<u>649,359</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(60,249)</u>	<u>(53,581)</u>	<u>6,668</u>	<u>(91,993)</u>
OTHER FINANCING SOURCES (USES)				
Transfer In (Out)	40,462	40,462	-	111,780
TOTAL OTHER FINANCING SOURCES (USES)	<u>40,462</u>	<u>40,462</u>	<u>-</u>	<u>111,780</u>
FUND BALANCE SEPTEMBER 1, 2014	19,787	19,787	-	19,787
Refund Due to TDCJ-CJAD	-	(6,668)	(6,668)	-
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
COMBINING STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCES
ALL DIVERSION PROGRAM FUNDS
FOR THE YEAR ENDED AUGUST 31, 2015

	Mental Health Initiative - Special Needs	Substance Abuse and Aftercare Caseload	Outpatient Substance Abuse
REVENUE			
State Aid	\$ 29,901	\$ 164,769	\$ 192,261
TOTAL REVENUE	<u>29,901</u>	<u>164,769</u>	<u>192,261</u>
EXPENDITURES			
Salaries & Fringe Benefits	45,625	258,172	393,657
Contract Services for Offenders	-	-	-
Supplies & Operating Expenses	-	-	3,826
TOTAL EXPENDITURES	<u>45,625</u>	<u>258,172</u>	<u>397,483</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(15,724)</u>	<u>(93,403)</u>	<u>(205,222)</u>
OTHER FINANCING SOURCES (USES)			
Transfer In (Out)	15,723	92,696	204,275
TOTAL OTHER FINANCING SOURCES (USES)	<u>15,723</u>	<u>92,696</u>	<u>204,275</u>
FUND BALANCE SEPTEMBER 1, 2014	1	707	971
Refund Due to TDCJ-CJAD	-	-	(24)
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

Contract Residential Services	Total
\$ 83,885	\$ 470,816
<u>83,885</u>	<u>470,816</u>
-	697,454
83,014	83,014
-	3,826
<u>83,014</u>	<u>784,294</u>
<u>871</u>	<u>(313,478)</u>
-	312,694
-	312,694
18,152	19,831
<u>(19,023)</u>	<u>(19,047)</u>
<u>\$ -</u>	<u>\$ -</u>

CALDWELL COUNTY
 COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
 INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN
 FUND BALANCE – BUDGET AND ACTUAL
 DIVERSION PROGRAM
 MENTAL HEALTH INITIATIVE – SPECIAL NEEDS PROGRAM
 FOR THE YEAR ENDED AUGUST 31, 2015
 WITH COMPARATIVE ACTUAL FOR THE YEAR ENDED AUGUST 31, 2014

	Budget	2015 Actual	Variance Favorable (Unfavorable)	2014 Actual
REVENUE				
State Aid	\$ 29,901	\$ 29,901	-	\$ 36,480
TOTAL REVENUE	<u>29,901</u>	<u>29,901</u>	<u>-</u>	<u>36,480</u>
EXPENDITURES				
Salaries and Fringe Benefits	45,625	45,625	-	52,326
TOTAL EXPENDITURES	<u>45,625</u>	<u>45,625</u>	<u>-</u>	<u>52,326</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(15,724)</u>	<u>(15,724)</u>	<u>-</u>	<u>(15,846)</u>
OTHER FINANCING SOURCES (USES)				
Transfer In (Out)	15,723	15,723	-	15,847
TOTAL OTHER FINANCING SOURCES (USES)	<u>15,723</u>	<u>15,723</u>	<u>-</u>	<u>15,847</u>
FUND BALANCE SEPTEMBER 1, 2014	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

CALDWELL COUNTY
 COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
 INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN
 FUND BALANCE – BUDGET AND ACTUAL
 DIVERSION PROGRAM
 SUBSTANCE ABUSE TREATMENT AND AFTERCARE CASELOAD
 FOR THE YEAR ENDED AUGUST 31, 2015
 WITH COMPARATIVE ACTUAL FOR THE YEAR ENDED AUGUST 31, 2014

	Budget	2015 Actual	Variance Favorable (Unfavorable)	2014 Actual
REVENUE				
State Aid	\$ 164,769	\$ 164,769	\$ -	\$ 166,538
TOTAL REVENUE	<u>164,769</u>	<u>164,769</u>	<u>-</u>	<u>166,538</u>
EXPENDITURES				
Salaries and Fringe Benefits	258,172	258,172	-	252,098
TOTAL EXPENDITURES	<u>258,172</u>	<u>258,172</u>	<u>-</u>	<u>252,098</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(93,403)</u>	<u>(93,403)</u>	<u>-</u>	<u>(85,560)</u>
OTHER FINANCING SOURCES (USES)				
Transfer In (Out)	92,696	92,696	-	86,267
TOTAL OTHER FINANCING SOURCES (USES)	<u>92,696</u>	<u>92,696</u>	<u>-</u>	<u>86,267</u>
FUND BALANCE SEPTEMBER 1, 2014	<u>707</u>	<u>707</u>	<u>-</u>	<u>707</u>
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN
FUND BALANCE – BUDGET AND ACTUAL
DIVERSION PROGRAM
OUTPATIENT SUBSTANCE ABUSE PROGRAM
FOR THE YEAR ENDED AUGUST 31, 2015
WITH COMPARATIVE ACTUAL FOR THE YEAR ENDED AUGUST 31, 2014

	Budget	2015 Actual	Variance Favorable (Unfavorable)	2014 Actual
REVENUE				
State Aid	\$ 192,261	\$ 192,261	\$ -	\$ 197,568
TOTAL REVENUE	<u>192,261</u>	<u>192,261</u>	<u>-</u>	<u>197,568</u>
EXPENDITURES				
Salaries and Fringe Benefits	393,657	393,657	-	384,820
Supplies and Operating	3,850	3,826	24	2,464
TOTAL EXPENDITURES	<u>397,507</u>	<u>397,483</u>	<u>24</u>	<u>387,284</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(205,246)</u>	<u>(205,222)</u>	<u>24</u>	<u>(189,716)</u>
OTHER FINANCING SOURCES (USES)				
Transfer In (Out)	204,275	204,275	-	190,687
TOTAL OTHER FINANCING SOURCES (USES)	<u>204,275</u>	<u>204,275</u>	<u>-</u>	<u>190,687</u>
FUND BALANCE SEPTEMBER 1, 2014	971	971	-	971
Refund Due to TDCJ-CJAD	-	(24)	(24)	-
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN
FUND BALANCE – BUDGET AND ACTUAL
DIVERSION PROGRAM
CONTRACT RESIDENTIAL SERVICES
FOR THE YEAR ENDED AUGUST 31, 2015
WITH COMPARATIVE ACTUAL FOR THE YEAR ENDED AUGUST 31, 2014

	Budget	2015 Actual	Variance Favorable (Unfavorable)	2014 Actual
REVENUE				
State Aid	\$ 83,885	\$ 83,885	\$ -	\$ 83,885
TOTAL REVENUE	<u>83,885</u>	<u>83,885</u>	<u>-</u>	<u>83,885</u>
EXPENDITURES				
Contract Services for Offenders	102,037	83,014	19,023	83,943
TOTAL EXPENDITURES	<u>102,037</u>	<u>83,014</u>	<u>19,023</u>	<u>83,943</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(18,152)</u>	<u>871</u>	<u>19,023</u>	<u>(58)</u>
OTHER FINANCING SOURCES (USES)				
Transfer In (Out)	-	-	-	18,210
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,210</u>
FUND BALANCE SEPTEMBER 1, 2014	18,152	18,152	-	18,152
Refund Due to TDCJ-CJAD	-	(19,023)	(19,023)	-
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN
FUND BALANCE – BUDGET AND ACTUAL
TREATMENT ALTERNATIVES TO INCARCERATION PROGRAM
FOR THE YEAR ENDED AUGUST 31, 2015
WITH COMPARATIVE ACTUAL FOR THE YEAR ENDED AUGUST 31, 2014

	Budget	2015 Actual	Variance Favorable (Unfavorable)	2014 Actual
REVENUE				
State Aid	\$ 120,708	\$ 120,708	\$ -	\$ 120,708
TOTAL REVENUE	<u>120,708</u>	<u>120,708</u>	<u>-</u>	<u>120,708</u>
EXPENDITURES				
Contract Services for Offenders	126,913	115,147	11,766	128,340
TOTAL EXPENDITURES	<u>126,913</u>	<u>115,147</u>	<u>11,766</u>	<u>128,340</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(6,205)</u>	<u>5,561</u>	<u>11,766</u>	<u>(7,632)</u>
OTHER FINANCING SOURCES (USES)				
Transfer In (Out)	-	-	-	13,837
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,837</u>
FUND BALANCE SEPTEMBER 1, 2014	6,205	6,205	-	6,205
Refund Due to TDCJ-CJAD	-	(11,766)	(11,766)	-
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
NOTES TO FINANCIAL STATEMENTS
AUGUST 31, 2015

NOTE 1 – NATURE OF ORGANIZATION

The Caldwell County Community Supervision and Corrections Department (CSCD), a special purpose district of state government, was organized to provide certain adult probation services to judicial districts in Caldwell, Comal, and Hays Counties. The CSCD is not a department of Caldwell, Comal, or Hays Counties, nor is it an agency of the State of Texas.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

The accompanying financial statements include the revenue of the Caldwell County Community Supervision and Corrections Department (CSCD) related to the receipt of funds administered by the Community Justice Assistance Division of the Texas Department of Criminal Justice from state appropriations for Basic Supervision Fund, Community Corrections Program Funds, Diversion Program Grant Funds, Treatment Alternatives to Incarceration Program Grant Funds, local fees collected for the use of the CSCD, and the expenditure of those funds.

B. BASIS OF ACCOUNTING

Since the CSCD receives funding from State government, it must comply with requirements of the State. Therefore, the financial statements of this report are prepared using the basis of accounting prescribed by Texas Department of Criminal Justice – Community Justice Assistance Division (TDCJ-CJAD), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Basis of accounting refers to the time at which revenues and expenditures are recognized in the accounts and reported in the statement. The accounts of the CSCD are organized on the basis of fund accounting, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in a fund based upon the source of the funds and the purposes for which they may be spent and the means by which the spending activities are controlled. All Caldwell County Community Supervision and Corrections Department funds and the purposes for which they may be spent and means by which the spending activities are controlled for the specific activities in accordance with laws, regulations, or other restrictions. Revenues and expenditures are accounted for using either the cash basis of accounting or the modified accrual basis of accounting until the last quarter when the modified accrual basis of accounting must be used.

The modified accrual basis of accounting is followed in that revenues are recorded when susceptible to accrual; i.e., earned, measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues received by October 31, 2015 for financial activity performed by August 31, 2015 are considered available. Also, purchases for which the commitment has been established by August 31, 2015, are considered liabilities regardless of whether possession of these goods has been received by August 31, provided that the liability purchase is received and paid by October 31, 2015. Exception to this method of accounting is the recording of refunds to the State as reductions of Fund balance.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
NOTES TO FINANCIAL STATEMENTS (CONT.)
AUGUST 31, 2015

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

B. BASIS OF ACCOUNTING (Cont.)

Funds of the CSCD are grouped into the agency fund type for the purpose of operation on the Caldwell County, Texas' accounting system. Accounting agency funds are accounts established for deposit and disbursement of funds which are not controlled through the Caldwell, Comal, or Hays Counties, Texas budget process and are held in a purely custodial capacity.

C. BUDGETS (ACCOUNTING AND LEGAL COMPLIANCE)

Annual budgets are prepared at the beginning of each biennium and are adopted during an open meeting by the Caldwell County Community Supervision and Corrections Department only after approval by the district judges and the criminal court-at-law judges with jurisdiction over the CSCD. The budget is reviewed and approved by the Texas Department of Criminal Justice – Community Justice Assistance Division. Any amendments to the budget over \$15,000 or fifteen percent (15%), whichever is greater, must also be approved by TDCJ-CJAD. Only budget adjustment requests, at year-end, received by September 30, 2015 will be reviewed and approved or disapproved by TDCJ-CJAD. TDCJ-CJAD will not accept budget adjustments after September 30, 2015 for the previous fiscal year. The annual budget is adopted on a basis consistent with TDCJ-CJAD financial reporting requirements which is a comprehensive basis other than generally accepted accounting principles. Funds not required to be budgeted include Sex Offender Fees and Crime Victims' Compensation Fund collections when applicable. Budget amounts presented in this report are the final amended amounts.

D. ENCUMBRANCE ACCOUNTING

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not utilized by the CSCD.

E. CASH AND INVESTMENTS

Cash and investments include amounts in demand deposits, investments with a pooled investment fund (LOGIC) and an SEC Money Market Fund (Cash Account Trust). All investments are carried at fair market value or amortized cost in accordance with GASB Statement 31. State laws authorize the CSCD to invest in insured securities, or securities backed by the U.S. government (See Note 3).

F. CAPITAL ASSETS

Capital assets purchased by funds provided by the Texas Department of Criminal Justice – Community Justice Assistance Division in the amount of \$727,840 are not reflected in these combined financial statements per TDCJ-CJAD reporting requirements.

G. FISCAL YEAR

The Caldwell County Community Supervision and Corrections Department has a fiscal year beginning on September 1 of each year and ending on August 31.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
NOTES TO FINANCIAL STATEMENTS (CONT.)
AUGUST 31, 2015

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

H. USE OF ESTIMATES IN THE PREPARATION OF FINANCIAL STATEMENTS

The preparation of financial statements in conformity with TDCJ-CJAD financial reporting requirements, which is a comprehensive basis of accounting other than generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from estimates.

I. COMPENSATED ABSENCES

The CSCD permits employees to accumulate earned but unused vacation pay benefits up to a maximum of 160 hours, inclusive of personal days. When an employee leaves the service of the CSCD, he or she will be paid for all accrued but unused vacation leave upon retirement, subject to certain conditions. Upon retirement or voluntary termination, a maximum of 160 hours of unused accrued vacation leave will be paid. The rate of pay will be determined by the salary rate in effect at the time of separation. Any employee who leaves CSCD employment for any reason during the first 6 months of employment will not be paid for any vacation leave. Unused sick leave may be accumulated to certain limits. In the event of termination, no reimbursement is made for accumulated sick leave. No liability is reported for unpaid accumulated sick leave.

Liabilities for compensated absences are not recognized in the Caldwell County Community Supervision and Corrections Department financial statements in accordance with the modified accrual basis of accounting. The liability for compensated absences as of August 31, 2015 was \$128,952.

NOTE 3 – CASH AND CASH INVESTMENTS

The CSCD's funds are required to be deposited and invested under the terms of a depository contract through the county depository. The depository bank deposits for safekeeping and trust with the CSCD's agent bank approved pledge securities in an amount sufficient to protect CSCD funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance.

A. CASH

At August 31, 2015, the carrying amount of the CSCD cash deposits in bank were \$79,988 and the bank balance was \$85,170. Of these deposits, \$55,550 is not reported on the Combined Statement of Financial Position as it relates to Pre-Trial Bond funding and is not required to be reported on the Financial Report submitted to TDCJ-CJAD (See Note 5). All of the bank balance was covered by federal deposit insurance and the CSCD's depository had pledged securities having a face value of \$600,000 and market value of \$431,518 as collateral for the CSCD's deposits. All of the CSCD's cash was fully collateralized.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
NOTES TO FINANCIAL STATEMENTS (CONT.)
AUGUST 31, 2015

NOTE 3 – CASH AND CASH INVESTMENTS (CONT.)

B. INVESTMENTS

The CSCD is required by Government Code Chapter 2256, The Public Funds Investment Act, to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, and (9) bid solicitation preferences for certificates of deposit.

The Public Funds Investment Act (“Act”) requires an annual audit of investment practices. Audit procedures in this area conducted as a part of the audit of the basic financial statements disclosed that in the areas of investment practices, management reports and establishment of appropriate policies, the CSCD adhered to the requirements of the Act. Additionally, investment practices of the CSCD were in accordance with local policies.

The Act determines the types of investments which are allowable for the CSCD. These include, with certain restrictions, 1) obligations of the U.S. Treasury, U.S. agencies, and the State of Texas, 2) certificates of deposit, 3) certain municipal securities, 4) securities lending program, 5) repurchase agreements, 6) bankers acceptances, 7) mutual funds, 8) investment pools, 9) guaranteed investment contracts, and 10) commercial paper.

Investments are stated at fair value (plus accrued interest) except for money market investments and participating interest-earning investment contracts (U.S. Treasuries) that have a remaining maturity at time of purchase of one year or less. Those investments are stated at amortized cost. Likewise, certificates of deposit are stated at amortized cost.

The CSCD’s investments at August 31, 2015 are as shown below:

	Reported Value	Fair Value
First Lockhart National Bank	\$ 1,457	\$ 1,457
LOGIC	289,364	289,364
Cash Account Trust - DWS Government Cash	947,423	947,423
Total Investment	<u>\$ 1,238,244</u>	<u>\$ 1,238,244</u>

During the period, the CSCD did not invest in investments which were not held at August 31, 2015.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
NOTES TO FINANCIAL STATEMENTS (CONT.)
AUGUST 31, 2015

NOTE 3 – CASH AND CASH INVESTMENTS (CONT.)

C. PUBLIC FUNDS INVESTMENT POOLS

Public funds investment pools in Texas (“Pools”) are established under the authority of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and are subject to the provisions of the Public Funds Investment Act (the “Act”), Chapter 2256 of the Texas Government Code. In addition to other provisions of the Act designed to promote liquidity and safety of principal, the Act requires Pools to: 1) have an advisory board composed of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool; 2) maintain a continuous rating of no lower than AAA or AAA-m or an equivalent rating by at least one nationally recognized rating service; and 3) maintain the market value of its underlying investment portfolio within one half of one percent of the value of its shares. LOGIC Investment is an investment pool that meets this criterion. Cash Account Trust – DWS Government Cash is an SEC registered money market fund that is rated AAA-m by Standard & Poor’s, and also seeks to maintain a net asset value of \$1.

D. PETTY CASH

The CSCD does not utilize petty cash funds.

NOTE 4 – FUNDING SOURCES - STATE AID

Basic Supervision:

The State funding is a per capita allocation based on statistics from the previous full calendar year. The per capita formula includes calendar year misdemeanor placements, direct felony and felony pre-trial cases. Funding is first allocated to misdemeanor placements for 182 days. The remaining funding is allocated to felons under direct community supervision and pre-trial supervision based on the CSCD’s share of the state total population of direct and pre-trial felons. Basic Supervision is distributed only to CSCD’s.

Community Corrections (CC) Program Funds:

The appropriation line item is allocated based on two equally assigned factors: 1) the percentage of the state’s population residing in the counties served by the CSCD and 2) the percentage of all felony defendants in the state under direct community supervision by the CSCD. Community Supervision and Corrections Departments are the only entities eligible for CC funds.

Diversion Program (DP) Grant Funds:

This discretionary appropriation line item funding is awarded on a competitive basis. The priorities for distribution are determined biennially. All requests are reviewed by TDCJ-CJAD staff, approved by management, and then presented to the Judicial Advisory Council.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
NOTES TO FINANCIAL STATEMENTS (CONT.)
AUGUST 31, 2015

NOTE 4 – FUNDING SOURCES - STATE AID (CONT.)

Substance Abuse Felony Punishment Facilities (SAFPF) Funding: Aftercare caseloads are funded on a per case basis and must meet specific supervision requirements. Funding for SAFPF aftercare caseloads is allocated by TDCJ-CJAD through the Diversion Program line item but is budgeted and reported by CSCD’s as state aid under Basic Supervision.

Dedicated Salary Funding: Funds were appropriated by the 81st Legislature specifically for community supervision officers and direct care staff salary increases of 3.5% of the salaries as of August 31, 2009 for FY 2010 and another 3.5% increase as of the August 31, 2009 salaries for FY 2011. To date, the dedicated salary funding amounts are the same as in FY 2011. Appropriations of the dedicated salary are allocated by TDCJ-CJAD through the DP line item but are budgeted and reported by CSCDs as state aid under Basic Supervision.

Treatment Alternatives to Incarceration Program (TAIP) Grant Funds:

The Treatment Alternative to Incarceration Program provides a continuum of substance abuse treatment services and accountability programming for individual offenders, subject to TAIP funding and guidelines. Services include assessment, screening, and referral to treatment services.

NOTE 5 – FUNDS COLLECTED FROM SOURCES OTHER THAN TDCJ-CJAD

Funds Required to be Reported on the TDCJ-CJAD Quarterly Financial Reports:

Funds collected by Caldwell County Community Supervision and Corrections Department from sources other than TDCJ-CJAD which are required by TDCJ-CJAD to be reported on the financial reports are as shown below:

Source	Amount Received	Restrictions for Use	Expended In Accordance With Restriction
Community Supervision Fees	\$ 2,717,376	Financial Management Manual for TDCJ-CJAD Funding restrictions	Yes
Program Participation Fees	184,061	Financial Management Manual for TDCJ-CJAD Funding restrictions	Yes
Interest Income	4,097	Financial Management Manual for TDCJ-CJAD Funding restrictions	Yes
HHS Restitution Fraud Collection Fees	2,139	Financial Management Manual for TDCJ-CJAD Funding restrictions	Yes

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
NOTES TO FINANCIAL STATEMENTS (CONT.)
AUGUST 31, 2015

NOTE 5 – FUNDS COLLECTED FROM SOURCES OTHER THAN TDCJ-CJAD (CONT.)

Funds Not Required to be Reported on the TDCJ-CJAD Quarterly Financial Reports:

Funds collected by Caldwell County Community Supervision and Corrections Department from sources other than TDCJ-CJAD which are not required by TDCJ-CJAD to be reported on the financial reports are as shown below:

Source	Amount Received	Restrictions for Use	Expended In Accordance With Restriction	Fund Balance at August 31, 2015
Victim Restitution	\$ 11,883	Paid directly to victim within certain timelines, Government Code 76.013	Yes	\$ -
Pretrial Services Contract	106,181	Funding used for the salary and related benefits of two Personal Bond Officers in accordance with the annual Pretrial Services Contract between both Comal and Caldwell counties and the Department	Yes	55,550
Felony Drug Court - Comal	69,097	Funding reimbursements received for the salary, related fringe benefits, and mileage costs of one officer whose primary responsibility is the supervision of felony drug court offenders in accordance with the agreement between Comal County and the Department	Yes	-
Felony Drug Court - Caldwell	48,808	Funding reimbursements received for the salary, related fringe benefits, and mileage costs of one officer whose primary responsibility is the supervision of felony drug court offenders in accordance with the agreement between Caldwell County and the Department	Yes	-
County Contributions	53,200	For additional equipment and facilities costs not funded through the basic program	Yes	239,842
Supervision Fee for Sex Offenders	4,865	Article 42.12, Section 19(f) of the Code of Criminal Procedure	Yes	-

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
NOTES TO FINANCIAL STATEMENTS (CONT.)
AUGUST 31, 2015

NOTE 5 – SUPPORT PROVIDED FROM SOURCES OTHER THAN TDCJ-CJAD (CONT.)

Funds Not Required to be Reported on the TDCJ-CJAD Quarterly Financial Reports (Cont.):

Caldwell County and Comal County provided the Caldwell County Community Supervision and Corrections Department with funding for the salary and related benefits of two Personal Bond Officers in accordance with the annual Pretrial Services Contract between both counties and the CSCD. Pretrial services for the fiscal year ended August 31, 2015 were supported through contributions of \$50,000 from Caldwell County and \$50,152 from Comal County and through program fees totaling \$6,029. This support is not required by TDCJ-CJAD to be included on the TDCJ-CJAD Quarterly Financial Reports and is not a part of these financial statements. Personal bond fees collected as part of the annual Pretrial Services Contract are the only personal bond fees collected by the CSCD. The personal bond fees collected are returned to the county of origin, therefore fees collected in Comal County are returned directly to Comal County, and fees collected in Caldwell County are returned to Caldwell County.

Caldwell, Comal and Hays Counties provided the Caldwell County Community Supervision and Corrections Department with office space, utilities, and the majority of the equipment used in normal day-to-day operations. Comal County also provided the CSCD with reimbursements for Felony Drug Court expenses. Total Comal County reimbursements for the fiscal year ended August 31, 2015 were \$69,097. In accordance with the agreement between Comal County and the CSCD, these reimbursements were for the salary, related fringe benefits, and mileage costs of one officer whose primary responsibility is the supervision of felony drug court offenders. Caldwell County also provided the CSCD with reimbursements for Felony Drug Court expenses. Total Caldwell County reimbursements for the fiscal year ended August 31, 2015 were \$48,808. In accordance with the agreement between Caldwell County and the CSCD, these reimbursements were for the salary, related fringe benefits, and mileage costs of one officer whose primary responsibility is the supervision of felony drug court offenders. These costs paid by the counties were recorded on the respective counties' accounting records and are not a part of these financial statements.

In addition, the counties have provided funding for additional equipment and facilities costs not funded through the basic program. Those funds were held in collateralized bank and investment accounts and were also not included in this report. As of August 31, 2015 the funds totaled \$239,842 (net of liabilities).

The Caldwell County Community Supervision and Corrections Department collects Victim Restitution and Sex Offender Fees as shown in the table. There were no collections of civil fees or for the Crime Victims' Compensation Fund during the year ended August 31, 2015.

NOTE 6 – EXCESS OF EXPENDITURES OVER BUDGETS IN INDIVIDUAL PROGRAMS

There were no expenditures in excess of budgeted appropriations in individual programs.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
NOTES TO FINANCIAL STATEMENTS (CONT.)
AUGUST 31, 2015

NOTE 7 – ACCOUNTS RECEIVABLE AND ACCOUNTS PAYABLE

Accounts receivable consist of fees collected by participating counties and are in the process of remitting to the CSCD. Accounts payable represent allowable costs incurred prior to August 31, 2015. There were no interfund transfers outstanding as of August 31, 2015.

NOTE 8 – VENDOR CONTRACTS FOR OFFENDER SERVICES

The Caldwell County Community Supervision and Corrections Department did not have any contracts with any single vendor for over \$100,000 for the year ended August 31, 2015.

NOTE 9 – EXCESS OF EXPENDITURES OVER BUDGETS IN INDIVIDUAL PROGRAMS

The Caldwell County Community Supervision and Corrections Department did not have any expenditures in excess of budgeted amounts for any individual program for the year ended August 31, 2015.

NOTE 10 – COMMITMENTS AND CONTINGENCIES

The management of the Caldwell County Community Supervision and Corrections Department is not aware of any pending or threatened litigation that would result in any significant financial impact nor is management aware of any other commitments or contingencies which might significantly affect these financial statements.

NOTE 11 – PRIOR PERIOD ADJUSTMENTS

There were no prior period adjustments recorded during the year ended August 31, 2015.

NOTE 12 – PENSION PLAN

The Caldwell County Community Supervision and Corrections Department is included in the Hays County Retirement Plan on a reimbursement basis, which is handled by Texas County and District Retirement System. Details of the retirement plan can be found in the Hays County Comprehensive Annual Financial Report for the year ended September 30, 2015.

NOTE 13 – SUBSEQUENT EVENTS

No events occurred subsequent to year end and through the date of this report that would require disclosure in this financial report.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
SCHEDULE OF DIFFERENCES BETWEEN
AUDIT REPORT AND CSCD REPORTS SUBMITTED TO TDCJ-CJAD
BASIC SUPERVISION
FOR THE YEAR ENDED AUGUST 31, 2015

	Audit	Per CSCD Report	Differences*
REVENUE			
State Aid	\$ 1,212,955	\$ 1,212,955	\$ -
SAFPF Payment	29,541	29,541	-
Community Supervision Fees	2,717,376	2,717,376	-
Payments by Program Participants	67,511	67,511	-
Interest Income	4,097	4,096	(1)
Restitution Fees	2,139	2,139	-
TOTAL REVENUE	<u>4,033,619</u>	<u>4,033,618</u>	<u>(1)</u>
EXPENDITURES			
Salaries and Fringe Benefits	3,436,902	3,436,902	-
Travel and Furnished Transportation	23,514	23,513	1
Contract Services for Offenders	37,285	37,285	-
Professional Fees	45,419	45,419	-
Supplies and Operating Expenses	173,029	173,029	-
Utilities	21,507	21,507	-
Equipment	66,361	66,361	-
TOTAL EXPENDITURES	<u>3,804,017</u>	<u>3,804,016</u>	<u>1</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>229,602</u>	<u>229,602</u>	<u>-</u>
FUND BALANCE			
SEPTEMBER 1, 2014	1,367,146	1,367,146	-
Interfund Transfer In (Out)	<u>(353,156)</u>	<u>(353,156)</u>	<u>-</u>
FUND BALANCE AUGUST 31, 2015	<u>\$ 1,243,592</u>	<u>\$ 1,243,592</u>	<u>\$ -</u>

*Differences due to rounding.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
SCHEDULE OF DIFFERENCES BETWEEN
AUDIT REPORT AND CSCD REPORTS SUBMITTED TO TDCJ-CJAD
COMMUNITY CORRECTIONS PROGRAM
DISTRICT RESOURCE CENTER
FOR THE YEAR ENDED AUGUST 31, 2015

	Audit	Per CSCD Report	Differences
REVENUE			
State Aid	\$ 464,370	\$ 464,370	\$ -
Payments by Program Participants	116,550	116,550	-
TOTAL REVENUE	<u>580,920</u>	<u>580,920</u>	<u>-</u>
EXPENDITURES			
Salaries and Fringe Benefits	603,511	603,511	-
Travel and Furnished Transportation	11,790	11,790	-
Contract Services for Offenders	4,200	4,200	-
Professional Fees	1,225	1,225	-
Supplies & Operating Expenses	8,975	8,975	-
Utilities	4,800	4,800	-
TOTAL EXPENDITURES	<u>634,501</u>	<u>634,501</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(53,581)</u>	<u>(53,581)</u>	<u>-</u>
OTHER FINANCING SOURCES (USES)			
Transfer In (Out)	40,462	40,462	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>40,462</u>	<u>40,462</u>	<u>-</u>
FUND BALANCE SEPTEMBER 1, 2014	19,787	19,787	-
Refund Due to TDCJ-CJAD	<u>(6,668)</u>	<u>(6,668)</u>	<u>-</u>
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CALDWELL COUNTY
 COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
 SCHEDULE OF DIFFERENCES BETWEEN
 AUDIT REPORT AND CSCD REPORTS SUBMITTED TO TDCJ-CJAD
 DIVERSION PROGRAM
 MENTAL HEALTH INITIATIVE - SPECIAL NEEDS PROGRAM
 FOR THE YEAR ENDED AUGUST 31, 2015

	Audit	Per CSCD Report	Differences
REVENUE			
State Aid	\$ 29,901	\$ 29,901	\$ -
TOTAL REVENUE	<u>29,901</u>	<u>29,901</u>	<u>-</u>
EXPENDITURES			
Salaries and Fringe Benefits	45,625	45,625	-
TOTAL EXPENDITURES	<u>45,625</u>	<u>45,625</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(15,724)</u>	<u>(15,724)</u>	<u>-</u>
OTHER FINANCING SOURCES (USES)			
Transfer In (Out)	15,723	15,723	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>15,723</u>	<u>15,723</u>	<u>-</u>
FUND BALANCE SEPTEMBER 1, 2014	<u>1</u>	<u>1</u>	<u>-</u>
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CALDWELL COUNTY
 COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
 SCHEDULE OF DIFFERENCES BETWEEN
 AUDIT REPORT AND CSCD REPORTS SUBMITTED TO TDCJ-CJAD
 DIVERSION PROGRAM
 SUBSTANCE ABUSE TREATMENT AND AFTERCARE CASELOAD
 FOR THE YEAR ENDED AUGUST 31, 2015

	Audit	Per CSCD Report	Differences
REVENUE			
State Aid	\$ 164,769	\$ 164,769	\$ -
TOTAL REVENUE	<u>164,769</u>	<u>164,769</u>	<u>-</u>
EXPENDITURES			
Salaries and Fringe Benefits	258,172	258,172	-
TOTAL EXPENDITURES	<u>258,172</u>	<u>258,172</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(93,403)</u>	<u>(93,403)</u>	<u>-</u>
OTHER FINANCING SOURCES (USES)			
Transfer In (Out)	92,696	92,696	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>92,696</u>	<u>92,696</u>	<u>-</u>
FUND BALANCE SEPTEMBER 1, 2014	<u>707</u>	<u>707</u>	<u>-</u>
FUND BALANCE AUGUST 31, 2015	<u>\$ 92,696</u>	<u>\$ 92,696</u>	<u>\$ -</u>

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
SCHEDULE OF DIFFERENCES BETWEEN
AUDIT REPORT AND CSCD REPORTS SUBMITTED TO TDCJ-CJAD
DIVERSION PROGRAM
OUTPATIENT SUBSTANCE ABUSE PROGRAM
FOR THE YEAR ENDED AUGUST 31, 2015

	Audit	Per CSCD Report	Differences
REVENUE			
State Aid	\$ 192,261	\$ 192,261	\$ -
TOTAL REVENUE	<u>192,261</u>	<u>192,261</u>	<u>-</u>
EXPENDITURES			
Salaries and Fringe Benefits	393,657	393,657	-
Supplies & Operating Expenditures	3,826	3,826	-
TOTAL EXPENDITURES	<u>397,483</u>	<u>397,483</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(205,222)</u>	<u>(205,222)</u>	<u>-</u>
OTHER FINANCING SOURCES (USES)			
Transfer In (Out)	204,275	204,275	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>204,275</u>	<u>204,275</u>	<u>-</u>
FUND BALANCE SEPTEMBER 1, 2014	971	971	-
Refund Due to TDCJ-CJAD	(24)	(24)	-
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CALDWELL COUNTY
 COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
 SCHEDULE OF DIFFERENCES BETWEEN
 AUDIT REPORT AND CSCD REPORTS SUBMITTED TO TDCJ-CJAD
 DIVERSION PROGRAM
 CONTRACT RESIDENTIAL SERVICES
 FOR THE YEAR ENDED AUGUST 31, 2015

	Audit	Per CSCD Report	Differences
REVENUE			
State Aid	\$ 83,885	\$ 83,885	\$ -
TOTAL REVENUE	<u>83,885</u>	<u>83,885</u>	<u>-</u>
EXPENDITURES			
Contract Services for Offenders	83,014	83,014	-
TOTAL EXPENDITURES	<u>83,014</u>	<u>83,014</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>871</u>	<u>871</u>	<u>-</u>
FUND BALANCE SEPTEMBER 1, 2014	18,152	18,152	-
Refund Due to TDCJ-CJAD	(19,023)	(19,023)	-
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
SCHEDULE OF DIFFERENCES BETWEEN
AUDIT REPORT AND CSCD REPORTS SUBMITTED TO TDCJ-CJAD
TREATMENT ALTERNATIVES TO INCARCERATION PROGRAM
FOR THE YEAR ENDED AUGUST 31, 2015

	Audit	Per CSCD Report	Differences
REVENUE			
State Aid	\$ 120,708	\$ 120,708	\$ -
TOTAL REVENUE	<u>120,708</u>	<u>120,708</u>	<u>-</u>
EXPENDITURES			
Contract Services for Offenders	115,147	115,147	-
TOTAL EXPENDITURES	<u>115,147</u>	<u>115,147</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>5,561</u>	<u>5,561</u>	<u>-</u>
FUND BALANCE SEPTEMBER 1, 2014	6,205	6,205	-
Refund Due to TDCJ-CJAD	<u>(11,766)</u>	<u>(11,766)</u>	<u>-</u>
FUND BALANCE AUGUST 31, 2015	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SHAREHOLDERS:

Nancy L. Vaughan, CPA
Deborah F. Fraser, CPA
Phil S. Vaughan, CPA



Armstrong, Vaughan & Associates, P.C.
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Caldwell County Community
Supervision and Corrections Department
Lockhart, Texas

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Caldwell County Community Supervision and Corrections Department as of and for the year ended August 31, 2015, and the related notes to the financial statements, which collectively comprise Caldwell County Community Supervision and Corrections Department's basic financial statements, and have issued our report thereon dated December 21, 2015.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Caldwell County Community Supervision and Corrections Department's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Caldwell County Community Supervision and Corrections Department's internal control. Accordingly, we do not express an opinion on the effectiveness of the Caldwell County Community Supervision and Corrections Department's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Caldwell County Community Supervision and Corrections Department's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Governmental Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and Texas Department of Criminal Justice Audit Requirements in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the Caldwell County Community Supervision and Corrections Department, others within the organization, and the Texas Department of Criminal Justice-Community Justice Assistance Division and is not intended to be and should not be used by anyone other than those specified parties.

Respectfully submitted,



Armstrong, Vaughan & Associates, P.C.

December 21, 2015

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED AUGUST 31, 2015

REPORTABLE CONDITIONS: NONE

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CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
TDCJ-CJAD COMPLIANCE CHECKLIST
AUGUST 31, 2015

The following items represent requirements applicable to accounting for funds received from the Texas Department of Criminal Justice (TDCJ).

- Yes Is separate accountability maintained for TDCJ-CJAD funds; i.e., fund accounting of self-balancing funds? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Are Revenues and Expenditures reported to TDCJ-CJAD in agreement with, or reconcilable to, the funding recipient's accounting records and with audited expenditures in each budget category? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Are TDCJ-CJAD funds and locally generated revenues expended in accordance with the *Financial Management Manual for TDCJ-CJAD Funding*, TDCJ-CJAD Standards, TDCJ-CJAD Field Correspondence, TDCJ-CJAD Policy Statements, Standard and Special Grant Conditions, and applicable laws? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Are proper cut-off procedures observed at the end of each fiscal period? The cut-off date for revenue recognition and expenditure payments of FY 2015 is October 31, 2015.
- Yes Is the modified accrual basis of accounting used in preparing the fourth quarter reports for submission to TDCJ-CJAD? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- No Are any TDCJ-CJAD funds used to pay judges' salaries (unless specifically approved by TDCJ-CJAD in a Program Budget; i.e., DWI Courts), community justice council members' salaries, or other court-related expenses? If any of these salaries are paid, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Are expenditures and revenues supported by adequate documentation? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Are all employees with access to funds covered by a surety bond? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Does the CSCD have an existing policy on budget approval, operate by the policy, and the policy has been approved in an open meeting by the judges charged with oversight of the CSCD (Government Code, Section 76.002, and the *Financial Management Manual for TDCJ-CJAD Funding (FMM Pages 8-10)*)? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Are all of the CSCD's funds and collections deposited in the county treasury (county's bank account)? (*FMM Pages 7-8*; Government Code, Section 509.011; Local Government Code, Section 140.003 (f); and Attorney General's Opinion DM-257, dated September 15, 1993) If not, explain in the Notes to the Financial Statements and include in the Schedule of Findings and Questioned Costs.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
TDCJ-CJAD COMPLIANCE CHECKLIST (CONT.)
AUGUST 31, 2015

- Yes Are all of the CSCD's funds and collections disbursed by the county treasurer on behalf of the CSCD? (*FMM* Pages 7-8; Government Code, Section 509.011; Local Government Code, Section 140.003 (f); and Attorney General's Opinion DM-257, dated September 15, 1993) If not, explain in the Notes to the Financial Statements and include in the Schedule of Findings and Questioned Costs.
- Yes Are all of the CSCD's funds and collections deposited in the county treasury (county's bank account) within the time period required by Local Government Code 113.022? (*FMM* Pages 7-8) If not, explain in the Notes to the Financial Statements and include in the Schedule of Findings and Questioned Costs.
- Yes Did the Fiscal Officer follow the applicable laws, guidelines, and duties as specified on Pages 31-35 of the *Financial Management Manual for TDCJ-CJAD Funding*? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Were purchasing laws, including required competitive bidding, followed as directed in accordance with the same procedures applicable to a county? (Texas Local Government Code Section 140.003 and Chapter 262, *FMM* Pages 35-36) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- No Were there any instances of fraud, non-compliance, waste, or abuse noted by the auditor (Chapter 4, Item 4.25, *Government Auditing Standards*)? If yes, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Are locally generated funds, and other collections, documented with a proper receipt system, and can they be traced to probationers' accounts, bank deposits and statements? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Is equipment physically inventoried and adequately supported with an inventory form? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Is surplus equipment disposed of in accordance with TDCJ-CJAD guidelines? (*FMM* Page 24) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- N/A Was an explanation given in the Schedule of Differences for any changes or adjustments that were made to Revenues and Expenditures (by either the CSCD or the Independent Auditor) that adjusted the previous amounts reported to TDCJ-CJAD? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- N/A Are expenditures that benefit both juveniles and adults prorated on an equitable basis? Is determination of the method of prorating such expenditures supported by adequate documentation, including an annual time study? (*FMM* Page 26) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
TDCJ-CJAD COMPLIANCE CHECKLIST (CONT.)
AUGUST 31, 2015

- Yes If the CSCD determines that an increase or decrease in revenue or expenditures is required, were budget adjustments submitted to TDCJ-CJAD, **by September 30, 2015**, and in accordance with the *Financial Management Manual for TDCJ-CJAD Funding?* (FMM Pages 8-10) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Are all non-TDCJ-CJAD funded program fees expended in accordance with applicable limitations; i.e., civil fees, Federal grants, bond fees, sex offender fees, crime victims compensation fund fees, etc.? If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Are Victim Restitution Funds accounted for in accordance with Texas Government Code, Section 76.013, and are unclaimed funds tracked for the required five-year period prior to sending to the State Comptroller? (FMM Page 28) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Have TDCJ-CJAD policies regarding contracts with vendors been followed, which includes maintaining a Contract Monitoring Plan (policy) to monitor vendor payments and compliance with contracts? (CMM and Pages 9-10 of these Guidelines) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Does the CSCD have a policy regarding eligibility for employee salary merit increases, if merit or one-time increases are given? (FMM Page 46) If such increases are given without a written policy, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- N/A If the CSCD allows offenders to pay a fee or donate goods to a local food bank in lieu of performing community service restitution (CSR) work hours, does the CSCD have a written CSR Policy stating this fact? (TDCJ-CJAD Policy Statement No. CJAD-PS-08) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- N/A Are petty cash funds (not change funds) authorized by the county auditor or fiscal officer? (FMM, Pages 7-8, 20 and 34) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- N/A Are petty cash funds used only for specific purposes for allowable items as listed in the *Financial Management Manual for TDCJ-CJAD Funding* and expended only for emergency situations authorized by a written policy and approved by the CSCD director? (FMM, Pages 7-8, 20 and 34) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.
- Yes Are Personal Bond, Pre-trial Bond, Surety Bond, Bail and Certain Other Supervision expenses relating to CSCD employees supervising these cases paid from the administrative fees (and not from state-funded budgets) set in Article 76.015(c) of the Government Code, as amended; i.e., salaries, fringe benefits, travel, supplies, equipment, etc., paid from these fees? If a CSCD employee (or more than one employee where cumulative time is not over 10% of one full-time

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
TDCJ-CJAD COMPLIANCE CHECKLIST (CONT.)
AUGUST 31, 2015

equivalent position) spends no more than 10% of his/her time on the Bond/Other Supervision Program activities, separation of expenses is considered immaterial and is not required. However, all revenue generated from these fees must be accounted for separately in a local budget. Is this being properly captured? (*FMM* Pages 20-21 and TDCJ-CJAD Policy Statement No. CJAD-PS-09) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.

N/A With prior TDCJ-CJAD approval, CSCDs may use Basic Supervision, CC, DP, or TAIP funds as required cash matching for grants from other governmental agencies, non-profit organizations, or private foundations, etc., for the purpose of expanding an existing program. Was cash matching properly authorized, budgeted, and expended? (*FMM* Pages 21-22) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.

Yes The Texas Code of Criminal Procedure, Article 42.12, Section 19 (e) requires as a condition of probation that certain sex offenders pay \$5.00 per month per during the period of supervision. These fees are in addition to court costs or any other fee imposed on the offender as court ordered. Are these fees collected and accounted for by the CSCD and remitted to the State Comptroller? (*FMM* Page 27) If fees are collected, include them in the Note to the Financial Statements for funds not required to be budgeted. If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.

N/A Article 42.12, Section 11 (a) (18), Code of Criminal Procedure authorizes the court to order a defendant, as a condition of community supervision, to reimburse the Crime Victims' Compensation Fund for any amounts paid from that fund to a victim of the defendant's offense or, if no reimbursement is required, make one payment to the fund in an amount not to exceed \$50 if the offense is a misdemeanor or not to exceed \$100 if the offense is a felony. If these fees were collected, were they remitted to the State Comptroller in compliance with the timelines outlined by the State Comptroller's Office? (*FMM* Pages 28-29) If these fees are collected, include in the Note to the Financial Statements for funds not required to be budgeted. If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.

Yes Were pretrial intervention fees properly collected and accounted for as payments by program participants? (*FMM* Pages 28-29, Government Code, Section 76.015 (c), Texas Code of Criminal Procedure, Article 102.012) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.

Yes Is there proper identification on motor vehicles that are issued exempt license plates? (*FMM* Pages 29-30, Transportation Code, Chapter 721) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.

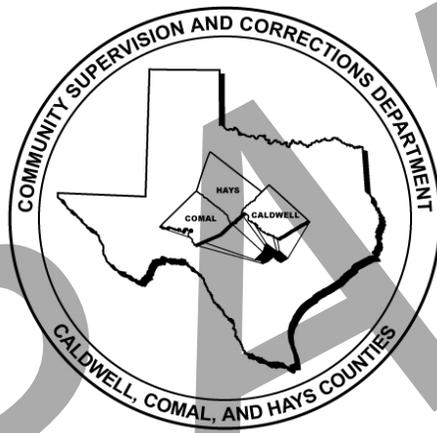
N/A Is the transactions' administrative fee, if collected, accounted for on a consistent basis? (*FMM* Page 30) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.

CALDWELL COUNTY
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
TDCJ-CJAD COMPLIANCE CHECKLIST (CONT.)
AUGUST 31, 2015

N/A If there were negative fund balances in programs at fiscal yearend, were they covered by interfund transfers as described in the *Financial Management Manual*? (FMM Pages 33-34) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.

N/A Do action plans exist for all significant findings from previous audits, if applicable, and are action plans current? (Chapter 4, Item 4.05, *Government Auditing Standards*) If not, explain in the Notes to the Financial Statements or in the Schedule of Findings and Questioned Costs.

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