

**COUNTY OF COMAL  
REQUEST FOR BUDGET AMENDMENT**

BUDGET YEAR: 2015

Dept: District Court

DATE OF REQUEST : 02/02/16

**FROM:**

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
	General Fund Reserves	(53,762.77)
		(53,762.77)

**TO:**

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
010-008-5010	Court Coordinator II	42,033.42
010-008-5120	FICA	3,215.56
010-008-5130	Retirement	8,598.12
010-008-5170	Workers Compensation	4,665.71
010-008-5174	Unemployment Compensation	63.05
	Difference/ savings between current Coordinator & new Coordinator	(4,813.09)
		53,762.77

**Justification for request:**

Budget amendment to cover cost of new Administrator position

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Department Head

David Renken, County Auditor  
(Certification of availability of funds in appropriate line items)

**NOTE:**

**IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:**

**I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.**

Signed: \_\_\_\_\_

Department Head

**DISTRICT COURT  
Court Coordinator II  
2016**

	TO	FROM	INCREASE
	Coordinator E1	Coordinator E1	Per Year
SALARY	\$ 38,019.28	\$ 33,986.21	\$ 4,033.07
FICA	2,908.47	2,599.95	\$ 308.53
HOSPITALIZATION	8,598.12	8,598.12	\$ -
RETIREMENT	4,220.14	3,772.47	\$ 447.67
WORKERS' COMPENSATION	167.55	149.77	\$ 17.77
UNEMPLOYMENT	57.03	50.98	\$ 6.05
<b>TOTAL</b>	<b><u>\$ 53,970.59</u></b>	<b><u>\$ 49,157.50</u></b>	<b><u>\$ 4,813.09</u></b>

**Prepared: 2/2/2016**

**DISTRICT COURT  
Court Coordinator II  
2016**

	<b>Grade/Step</b>	<b>Annual Salary</b>	<b>Annual Salary</b>
<b>SALARY</b>	<b>E3</b>	<b>\$ 42,033.42</b>	<b>\$ 42,033.42</b>
<b>FICA</b>			<b>3,215.56</b>
<b>HOSPITALIZATION</b>			<b>8,598.12</b>
<b>RETIREMENT</b>			<b>4,665.71</b>
<b>WORKERS' COMPENSATION</b>			<b>946.30</b>
<b>UNEMPLOYMENT</b>			<b>63.05</b>
<b>TOTAL</b>			<b><u>\$ 59,522.16</u></b>

**Prepared: 2/2/2016**